

**INFORMATION PACKET**  
**Wednesday, July 13, 2022**

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**C.A.S.P.E.R.**

# The Grid

A working draft of Council Meeting Agendas

## July 19, 2022 Councilmembers Absent: Cathey

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Cemetary Rules and Regs					
Pre-Meeting: Casper Mountain Road Speed					
Approval of 7/5 Minutes					C
Approval of 7/5 Executive Session Minutes					C
Est Pub Hearing: Transfer of Retail License No. 13 to 307 Enterprises					C
Est Pub Hearing: Retail Liquor License No. 5 for 307 Horse Racing					C
Public Hearing: Restaurant Liquor License No. 47 for Steamboat Deli		N			
Public Hearing: Amending Ordinance No. 35-12 an Ordinance Granting a Franchise to WERCS Communications, Inc., D.B.A. Mountain West Telephone, for the Construction and Operation of a Telecommunications Service System		N			
Public Hearing: Ordinance Correcting a Scrivener's Error in the Legal Description of Trails West Estates No. 6 Subdivision		N			
Third Reading - Eagle Valley Addition No. 2			N		
Authorizing Easements for Sanitary Sewer Purposes with West Center Hospitality RE, LLC, for the North Platte Sanitary Sewer Rehabilitation.				C	
Approving the Vacation and Replat of Lot 1D, Centennial Hills Village Business Park No. 3, to Create Centennial Hills Village Business Park No. 4, and the Associated Subdivision Agreement.				C	
Establishing a 50% Cost Recovery Goal for Highland Cemetery and Approve Rate Changes that Aim to Achieve this Cost Recovery Goal.				C	

## July 26, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
One Cent	Move Forward for Approval	4:35	90 min
Ice Arena Expansion Update ( Tentative)	Direction Requested	6:05	60 min
North Platte River Park No. 2 Subdivision	Direction Requested	4:55	20 min
Agenda Review		6:35	20 min
Legislative Review		6:55	20 min
Council Around the Table		7:15	20 min
Approximate Ending Time:			7:35

# The Grid

A working draft of Council Meeting Agendas

## August 2, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 7/19 Minutes					C
Pub Hearing: Transfer of Retail License No. 13 to 307 Enterprises		N			
Pub Hearing: Retail Liquor License No. 5 for 307 Horse Racing		N			
2nd Reading: Amending Ordinance No. 35-12 an Ordinance Granting a Franchise to WERCS Communications, Inc., D.B.A. Mountain West Telephone, for the Construction and Operation of a Telecommunications Service System			N		
2nd Reading: Ordinance Correcting a Scrivener's Error in the Legal Description of Trails West Estates No. 6 Subdivision			N		
River Grant				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
A Resolution Authorizing a Contract Between the City of Casper and Lexipol, LLC for the City of Casper Use of the Cordico Fire Fighter Wellness App Platform.				C	

## August 9, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
FY23 Budget Amendment #1	Move Forward for Approval	4:35	20 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			7:35

## Future Agenda Items

### Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
Handymen and Home Inspectors			
Lifejacket Update			Summer
Drug Court Update			August 23 or later
One-Way to Two-Way Conversion Follow-up			End of Summer
Incarceration Budget			
Class and Compensation Study Follow-up			
Windhenge Follow-up			
Bird Scooters Update			August
SRO Program and Contract			
Parking Garage Lease			Summer 2024

### Staff Items:

Unsafe Structure Ordinance Follow-up			
City Inspectors Authority/Oversight of Licensed Contractors			
Shipping Container Ordinance Update			Summer
Recreation Refunds			
Sign Code Revision			
Council Goals Status Update			
Demolition Safety Barriers			
Sponsorships and Naming Rights			
Police Alarms			
Speed Limit Ordinance Review			
WYO Complex Lease			

### Potential Topics-- Council Thumbs to be Added:

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### Future Regular Council Meeting Items:

Authorizing the Appointment of One New Member, Kate Maxwell, to Fill an Open Position and the Reappointment of an Existing Member, Errol Miller, to the Central Wyoming Senior Services Board.			
Resolution on Service Fees Police Response to Alarms			
FY23 Budget Amendment #1	August 16		
Changes to the City of Casper Municipal Ordinances, Chapter 8.08, Private Intrusion Alarms.			

### Retreat Items:

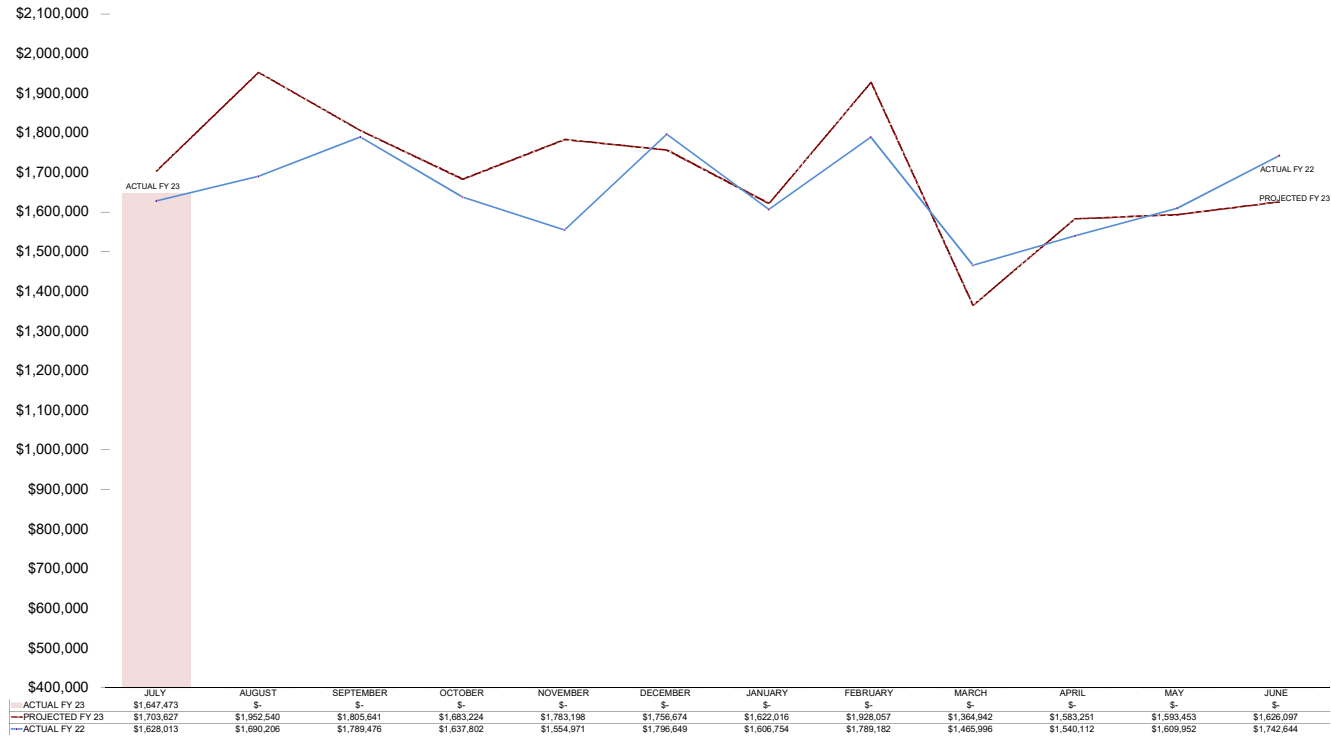
Economic Development and City Building Strategy
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**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**8.34% of Fiscal Year 2023 has Lapsed**

Below is the Optional Sales tax report for FY23. We are currently at 8.34% of the budget year.  
General fund is down .28% from projected year to date which is at 8.07% of budget.  
1% 16 is down .18% from projected year to date which is at 8.17% of budget.

State Shared Sales Tax				
	Date Received	Amount Received	Amount Budgeted	Actual-Budget Percent of Annual Budget
FY 2023 General Fund	7/7/2022	\$ 1,647,473	\$ 1,703,627	\$ (56,154) 8.07%
			1,952,540	
			1,805,641	
			1,683,224	
			1,783,198	
			1,756,674	
			1,622,016	
			1,928,057	
			1,364,942	
			1,583,251	
			1,593,453	
			1,626,097	
	<b>Total FY 2023</b>	<b>\$ 1,647,473</b>	<b>\$ 20,402,721</b>	<b>\$ (56,154)</b>
FY 2023 1%16			<b>Optional 1% Tax</b>	
	7/7/2022	\$ 1,379,329	\$ 1,404,112	(24,783) 8.17%
			1,611,691	
			1,495,244	
			1,400,736	
			1,480,055	
			1,451,365	
			1,339,982	
			1,594,814	
			1,134,090	
			1,306,229	
			1,316,355	
			1,341,669	
	<b>Total FY 2023</b>	<b>\$ 1,379,329</b>	<b>\$ 16,876,343</b>	<b>\$ (24,783)</b>
	<b>Total</b>	<b>\$ 3,026,802</b>	<b>\$ 37,279,064</b>	<b>\$ (80,937)</b>

## Sales Tax FY 2023 Versus Projection and Prior Year



	ACTUAL FY 22	PROJECTED FY 23	ACTUAL FY 23
YTD TOTAL	\$ 1,628,013	\$ 1,703,627	\$ 1,647,473
YTD VARIANCE			\$ (56,154)
			<b>% Difference</b>
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-SAME MONTH			-3.30%
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-YEAR TO DATE			-3.30%
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-SAME MONTH			1.20%
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-YEAR TO DATE			1.20%
			<b>In Dollars</b>
			-\$56,154
			-\$56,154
			\$19,460
			\$19,460



**FY 2020 One Cent Funding Biannual Report** *Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: Big Brothers Big Sisters_____		Program: Youth Mentoring_____	
Contact Person: Andrea D'Onofrio_____		Phone Number: 307-265-2227_____	
Date: 07/10/2022_____		Email address: andrea@bbbswyo.org_____	
Please Select One:	1 <sup>st</sup> Reporting Period_____	2 <sup>nd</sup> Reporting Period <input checked="" type="checkbox"/> _____	
	July 1 – December 31	January 1 – June 30	
	Due on January 10	Due on July 10	

## 1. Mission

The mission of Big Brothers Big Sisters is to create and support one-to-one mentoring relationships that ignite the power and promise of youth.

## 2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

FTE 2022 Award: \$40,235.52

	FYE 2022	Last Quarter 3.31.2022	Current Quarter 6.30.2022
<b>Income</b>			
City of Casper	21,776.51	6,535.03	0
<b>Expenses</b>			
Salaries & Benefits	24,623.29	4,234.92	9,292.54
Direct Services			
Youth Activities	138.59	16.32	122.27
Office Expenses			
Supplies & Postage	858.16	475.83	249.57
Information Technology	3,881.71	282.61	2,067.39
Rent & Utilities	2,980.00	750.00	750.00
Advertising, Insurance, Marketing & Travel	1,739.81	775.35	964.46
<b>Total Expenses</b>	<b>34,221.56</b>	<b>6,535.03</b>	<b>13,446.23</b>

## 3. Program Significance

- Using bullets describe the individuals who are the focus of your work and are influenced by your activities.

- At risk youth, ages 5-18
  - At risk are identified through financial data, individual characteristics (such as socio-emotional attitudes or problem behaviors), family history, school performance and attitudes, peer relationships, and community data.
- Families associated with at risk youth

b. What impact did the program have on the specified target population and community?

- Youth engaged in both one to one mentoring and afterschool activities through juvenile justice and/or prevention programming. Youth maintained positive attitudes and behaviors or improved attitudes and behaviors in the areas of social acceptance, scholastic competence, educational expectations, grades, attitudes towards risky behaviors, social acceptance, parental trust, special adult relationships, and juvenile justice.
- Youth in mentoring relationships are 46% less likely to begin using illegal drugs, 27% less likely to begin using alcohol, 52% less likely to skip school, 37% less likely to skip a class, and 33% less likely to hit someone.
- Families are engaged in both case management and monthly activities to strengthen bonds between parent and child, as well as the family and the agency.
- Case management allows for the assessment of individual strengths and needs of families and for each family to be intentionally connected to community resources.

c. Have there been significant trends over the past months regarding your target population?

Although the significance of certain trends ebb and flow, the consistent trends that we see in our target population indicate most of our youth can be characterized by often two or more risk factors: poverty, living in disadvantaged neighborhoods, single parent homes, children being raised by extended family members, children with incarcerated parents, death of a parent, children or parent(s) diagnoses with mental illness, coming from a home with a history of substance abuse, involvement in juvenile justice system, DFS involvement, and behavioral issues. Over the past few months a concerning new trend we have observed is juvenile justice youth exhibiting gang affiliation.

## 4. Results

a. Please describe the outcomes/outputs.

Output: GWBBBS hopes to serve an additional 50 youth each year through June 30, 2023, and steadily increase the number of youth and families served in the Casper area.

Outcomes: GWBBBS anticipates positive changes in youth behaviors and beliefs.

b. Please describe the method of measurement.

Using a secure, online database, GWBBBS tracks individuals served through a secure cloud based data management system--Matchforce. The system allows for data reporting on youth and family demographics, detailed case management, and multiple pre/post survey collection and analysis. To measure youth outcomes, GWBBBS uses the Youth Outcomes Survey (YOS), researched, developed, and tested for validity by the national BBBS organization to determine youth outcomes in the areas of educational success, risk behaviors, and socio-emotional competency. It measures seven components: scholastic competency, educational expectations, grades, social acceptance, parental trust, risk avoidance, and special adult relationships. Youth complete a baseline survey upon initiation of the mentoring relationship and then annually for the duration of the mentoring relationship.

c. Please describe the performance results.



GWBBBS conducts pre and post surveys to assess positive outcomes in youth. Each survey is given about a year after the beginning of each match. Youth matched during the grant period will be assessed about twice a year.

## 5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered.
  - Since the grant award, 134 new youth have been served through the programs, with 38 youth in active mentoring matches and 127 youth having been involved in juvenile justice or prevention programming.
  - During the reporting period, three (3) new youth were newly matched with a mentor, and 51 new youth were served in juvenile justice or prevention programming.
    - 67% of the newly enrolled youth in mentoring matches live at or below federal poverty levels
    - 49% of enrolled youth in juvenile justice or prevention programming live at or below federal poverty levels.
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.

Both one to one mentoring and juvenile justice youth mentoring occurred during the reporting period.

**One to one mentoring** activities consisted of youth and their mentors ("Bigs") meeting about once a week to spend time together doing activities such as sports, fishing, hunting, crafts, cooking, baking, swimming, going to the mountain, or other activities that feel comfortable based on COVID health and safety guidelines.

Case managers checked in regularly with families, youth, and volunteers to monitor both youth development and the mentoring relationship development. Staff also provided individual support to families, as well as additional training to volunteers. Families received emails with information about rental assistance, Mercer Family Resource Center parenting classes, and Habitat of Humanity application cycle.

One mentoring match that started this past reporting period shared how much fun they've been having. Initially the match as on hold because of the Little's sever allergies. However, the match is doing extremely well and have enjoyed time together playing board games, hiking in Rotary Park, looked for crystals at Alcova, and gone swimming at the rec center. Mom expressed over and over how much the match exceeds her expectations and how happy she is to see her child active in the community.

The Casper **Progressive Youth Program** offered a wide variety of opportunities for prosocial activities. Prosocial activities and positive recreation offered this quarter included fishing, biking, swimming, paddle boarding, kayaking, petting horses, playing at the park, Jump Craze, basketball, dancing, working out, bowling, ice block sledding, hiking, RC Cars, darts, henna, tie dye, movies, coffee dates, goal setting, Vibes Tribe, going to the library, going to the art museum, going to live music downtown, studying for the permit, healthy relationship class, sexual health class, and academic support.

PY Youth provided about 62 hours of community service throughout various projects in the community. Some of these projects include packing weekend food bags at Wyoming Food for Thought, the Humane Society, stuffing Easter eggs at the VFW, and the YMCA. Additionally, about 5-6 youth have obtained jobs through resources provided by PY. One particular youth worked very hard to graduate from high school early; he is working as an apprentice tattoo artists and also working to become a certified mechanic. His hard work paid off and he was offered a job at a local mechanic's shop.

- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?

Youth are progressing towards anticipated positive outcomes. While youth matched under this grant have not yet met one-year goals, youth are maintaining or improving in the following areas over the last *three* years:

- 89% in attitudes towards risky behavior
- 89% in parental trust
- 89% in social competence
- 100% in educational expectations
- 86% in school attendance

## 6. Results Analysis

- a. How could the program have worked better?

The program typically faces challenges on a cyclical basis. For example, in the winter, recruitment is challenging, sometimes matches need encouragement to reconnect after travelling during the holidays, or matches need ideas for indoor activities during the winter.

Our greatest challenge over the last 6 months has been staffing. However, new staff have onboarded and the agency feels strongly that turnover is lessening. With the fall approaching and being the agency's busiest time for intake of youth, families, and volunteers, staff are confident in their roles and community connections.

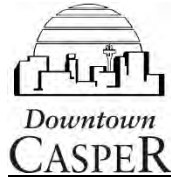
- b. How will you address this?

See Above.

## 7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.

GWBBBS counts the number of individual youth who have enrolled in the program and are currently being served in a mentoring relationship or those youth active in juvenile justice programs. Youth who are waiting to be paired with a mentor are not counted for the purposes of this grant.



DOWNTOWN DEVELOPMENT AUTHORITY

Board Meeting  
Wednesday, July 13, 2022  
11:30AM – 12:30PM  
AGENDA

- |       |   |                      |
|-------|---|----------------------|
| I.    | Establish Quorum and Call Meeting to Order  | T. Schenk            |
| II.   | Public Comments   |                      |
| III.  | City Report   | K. Gamroth           |
| IV.   | Approval of Minutes<br>June 2022 Board Minutes  | T. Schenk            |
| V.    | Financials (DDA & David Street Station)<br>A) June 2022 <b>Reports</b><br>B) July 2022 <b>Payments</b><br>C) Motion to Approve Financials | N.Grooms<br>N.Grooms |
| VI.   | Director's Report<br><br>12:00 – Public Budget Hearing<br>Board Members – Greg Dixson (only applicant) & Shawn Houck (renewal)            | K.Hawley             |
| VII.  | Committee Reports   |                      |
| VIII. | Executive Session (if needed)   |                      |
| VIX.  | Action Items  |                      |
| X.    | Adjourn   |                      |

Next Meeting August 10, 2022

**Note: Board members wishing to discuss confidential information should request all other board members to hold the information in confidence**

**Downtown Development Authority**

**Board Meeting Minutes**

**June 8, 2022**

**11:30 a.m.**

**I. Call Meeting to Order**

**Present:** Tim Schenk, Ryan McIntyre, Pete Fazio, Shawn Houck, Kerstin Ellis, Nicholas Grooms, Deb Clark, Tony Hager

**Staff:** Kevin Hawley, Jackie Landess, Brooke Montgomery, Brea Price

**Guests:** Brendan LaChance

**Excused:** Kyle Gamroth, Critter Murray, Will Reese

**II. Public Comments:**

**III. City Report:**

- N/A

**IV. Approval of May Board Meeting Minutes**

*Motion, Second, Passed (Nicholas Grooms, Deb Clark) (All Approved)*

**V. Financials– Nicholas Grooms**

- As we transition seasons, and activity for summer, outflow and spending increases.
- Kevin – we purchased a scissor lift during this month which will show on spending.

**Approval of May DDA & DSS Financial Reports**

*Motion, Second, Passed (Pete Fazio, Nicholas Grooms) (All Approved)*

**VI. Director's Report - Kevin Hawley**

- We need to establish our public budget hearing for July 13<sup>th</sup>, which is our regularly scheduled board meeting date. We will do the hearing at 12:00 PM.
  - **Move to establish public hearing budget** at 12:00 PM, July 13<sup>th</sup>  
*(Nicholas Grooms, Shawn Houck) (All Approved)*
  - **Move to present proposed budget** at hearing  
*(Nicholas Grooms, Tony Hager) (All Approved)*
- The proposed budget is included in the board packet that will need to be approved.
- Looking at ways to cut costs down the road such as office space, storage space.
- Two seats are available for Board of Directors, notice has been sent out to downtown merchants, property owners and community subscribers with the application and information. Pete Fazio's seat will become available, Shawn Houck has interest to renew.
- Executive board nominations open for discussion.
  - **Move to approve current executive board for renewal**
    - **Tim Schenk – Chair; Shawn Houck – Vice; Kerstin Ellis – Secretary; Nicholas Grooms - Treasurer**  
*(Nicholas Grooms, Tony Hager) (All Approved)*

**Motion to move to Executive Session (HR/Staffing) at 12:10 PM (Nicholas Grooms, Shawn Houck) (All Approved)**

**Motion to move out of executive session at 12:17 PM (Nicholas Grooms, Shawn Houck) (All Approved)**

**VII. Committee Reports –**

- A.) Executive Committee –** Tim Schenk
- B.) MARCOM Committee –** Shawn Houck
- C.) David Street Station –** Jackie Landess
- D.) Finance Committee –** Nick Grooms
- E.) Infrastructure –** Tim Schenk
- F.) Governance –** Will Reese

**Comments:**

**Motion to adjourn at approximately 12:18 PM**

*Motion, Second, Passed (Deb Clark, Shawn Houck) (All Approved)*

**Action Items:**

Approved by:

Secretary's Signature: \_\_\_\_\_/Date: \_\_\_\_\_

Board Member's Signature: \_\_\_\_\_/Date: \_\_\_\_\_

Casper Downtown Development Authority

Balance Sheet

As of June 30, 2022

DDA-Balance	Jun 30, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
CHECKING	46,428.61
NOW Acct	187,804.33
Total Checking/Savings	234,232.94
Total Current Assets	234,232.94
<b>TOTAL ASSETS</b>	<b>234,232.94</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	580.47
Total Other Current Liabilities	580.47
Total Current Liabilities	580.47
Total Liabilities	580.47
Equity	
Opening Bal Equity	382,324.44
Unrestricted Net Assets	-172,583.53
Net Income	23,911.56
Total Equity	233,652.47
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>234,232.94</b>

**Casper Downtown Development Authority**  
**Profit & Loss**

June 2022

DDA-P&L	Jun 22
Ordinary Income/Expense	
Income	
ACCT. INTEREST	2.13
ASSESSMENTS	32,929.81
Total Income	32,931.94
Expense	
ADMINISTRATIVE	
Payroll Allocation to DSS	47,500.00
Total ADMINISTRATIVE	47,500.00
OPERATIONS	
Dues/Subscriptions	55.07
Office Automation	217.50
Office Rent	
Utilities	139.89
Office Rent - Other	2,650.00
Total Office Rent	2,789.89
Office Supplies	47.08
Total OPERATIONS	3,109.54
Total Expense	50,609.54
Net Ordinary Income	-17,677.60
Net Income	-17,677.60

Casper Downtown Development Authority

**Profit & Loss**

July 2021 through June 2022

	P&L-YTD	Jul '21 - Jun 22
Ordinary Income/Expense		
Income		
Donation - Adopt A Planter		2,000.00
ACCT. INTEREST		23.05
ASSESSMENTS		158,719.40
Total Income		160,742.45
Expense		
ADMINISTRATIVE		
Payroll Expense		-36,919.53
Payroll Allocation to DSS		85,000.00
Total ADMINISTRATIVE		48,080.47
MARKETING-COMMUNICATIONS		
PR - Director		286.87
Sponsorships/PR		6,285.17
MARKETING-COMMUNICATIONS - Other		910.58
Total MARKETING-COMMUNICATIONS		7,482.62
MISCELLANEOUS		
Service Chg		32.25
Total MISCELLANEOUS		32.25
OPERATIONS		
Repairs/Maintenance		355.12
Board Mtg. Expense		133.73
Conference Registration		175.00
Dues/Subscriptions		932.20
Planters		16,000.99
Office Automation		357.39
Music Service		575.00
Office Equipment		1,425.75
Office Rent		
Utilities		1,531.05
Office Rent - Other		31,800.00
Total Office Rent		33,331.05
Office Supplies		552.60
Pigeon Control		1,758.11
Travel		743.45
Total OPERATIONS		56,340.39
Total Expense		111,935.73
Net Ordinary Income		48,806.72
Other Income/Expense		
Other Income		
DSS Fund Transfer		-24,897.00
Total Other Income		-24,897.00
Other Expense		
Bank Service Charge		-1.84
Total Other Expense		-1.84
Net Other Income		-24,895.16
Net Income		<u><u>23,911.56</u></u>



**Casper Downtown Development Authority**  
**Transaction Detail by Account**  
June 2022

DDA-Trans						
Type	Date	Num	Name	Memo	Amount	Balance
<b>CHECKING</b>						
Deposit	06/01/2022			Deposit	8,559.74	8,559.74
Bill Pmt -Check	06/06/2022	6139	Charter Communications	0976435060122	-139.89	8,419.85
Bill Pmt -Check	06/06/2022	6140	Walsh Property Management	June Rent	-2,650.00	5,769.85
Bill Pmt -Check	06/06/2022	6141	COMPUTER LOGIC	Set up quickbooks	-217.50	5,552.35
Bill Pmt -Check	06/06/2022	6142	FIB - MASTERCARD	KH	-102.15	5,450.20
Deposit	06/17/2022			Deposit	24,370.07	29,820.27
Bill Pmt -Check	06/23/2022		David Street Station Transfer	Q3& Q4 payroll + bonus for KH	-47,500.00	-17,679.73
Deposit	06/30/2022			Interest	0.59	-17,679.14
Total CHECKING					-17,679.14	-17,679.14
<b>NOW Acct</b>						
Deposit	06/30/2022			Interest	1.54	1.54
Total NOW Acct					1.54	1.54
<b>TOTAL</b>					<b>-17,677.60</b>	<b>-17,677.60</b>

Type	Date	Num	Name	Memo	Amount	Balance
<b>CHECKING</b>						
Bill Pmt -Check	07/08/2022	6143	Casper Star-Tribune	Board Position listing	-68.24	-68.24
Bill Pmt -Check	07/08/2022	6144	CAV - Front Range	Downtown Music	-55.00	-123.24
Bill Pmt -Check	07/08/2022	6145	Charter Communications		-139.89	-263.13
Bill Pmt -Check	07/08/2022	6146	FIB - MASTERCARD	KH	-317.83	-580.96
Bill Pmt -Check	07/08/2022	6147	Galles Greenhouse & Hepp Landscap	Downtown Planters	-15,453.51	-16,034.47
Bill Pmt -Check	07/08/2022	6148	Walsh Property Management	July rent	-2,650.00	-18,684.47
Bill Pmt -Check	07/11/2022	6149	CAV - Front Range		-55.00	-18,739.47
Bill Pmt -Check	07/11/2022	6150	Ricoh USA, Inc	Quartley printing	-159.91	-18,899.38
Deposit	07/31/2022			Interest	0.57	-18,898.81
Total CHECKING					-18,898.81	-18,898.81
<b>TOTAL</b>					<b>-18,898.81</b>	<b>-18,898.81</b>

# Downtown Development Authority

## Balance Sheet

As of June 30, 2022

	DSS- Balance	Jun 30, 22
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
Plaza Checking		247,050.00
Special Events		36,694.12
Total Checking/Savings		283,744.12
Accounts Receivable		
Accounts Receivable		767.50
Total Accounts Receivable		767.50
Other Current Assets		
Payroll Asset		-47,500.00
Undeposited Funds		2,670.00
Total Other Current Assets		-44,830.00
Total Current Assets		239,681.62
<b>TOTAL ASSETS</b>		<b>239,681.62</b>
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Payroll Liabilities		3,029.79
Total Other Current Liabilities		3,029.79
Total Current Liabilities		3,029.79
Total Liabilities		3,029.79
Equity		
Unrestricted Net Assets		376,800.07
Net Income		-140,148.24
Total Equity		236,651.83
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>239,681.62</b>

# Downtown Development Authority Profit & Loss

	DSS- P&L	June 2022 Jun 22
Ordinary Income/Expense		
Income		
ACCT. INTEREST		2.19
Program Income		
Beverage Sales		14,931.97
Brew Fest Ticket		18,387.45
Disney Raffle		3,291.00
Event Sponsorship		2,000.00
Facility Rental		8,567.50
Friends of Station		1,055.00
Support the Station		1,500.00
Vendor Fees		3,297.19
Total Program Income		53,030.11
Total Income		53,032.30
Gross Profit		53,032.30
Expense		
Facilities and Equipment		
Building Repairs/Maint		2,030.00
Equip Rental and Maintenance		1,631.83
Rent, Parking, Utilities		
DSS		377.97
Rent, Parking, Utilities - Other		1,010.91
Total Rent, Parking, Utilities		1,388.88
Total Facilities and Equipment		5,050.71
Operations		
Event Expense		
A/V		800.00
Bands		18,975.00
Entertainment/Rentals		4,300.00
Security		375.00
Event Expense - Other		7,184.67
Total Event Expense		31,634.67
Overnight Security		300.00
Service Charge		125.27
Supplies		967.37
Total Operations		33,027.31
Payroll Expenses		21,511.37
Total Expense		59,589.39
Net Ordinary Income		-6,557.09
Net Income		-6,557.09

**Downtown Development Authority**  
**Profit & Loss**  
**July 2021 through June 2022**

	DSS-PL YTD	Jul '21 - Jun 22
Ordinary Income/Expense		
Income		
ACCT. INTEREST		31.18
Investments		
Endowment		32,057.00
Total Investments		32,057.00
Other Types of Income		48,017.25
Program Income		354,010.18
Total Income		434,115.61
Gross Profit		434,115.61
Expense		
Contract Services		
Construction Expense		2,197.00
Contract Services - Other		23,064.39
Total Contract Services		25,261.39
Facilities and Equipment		
Building Repairs/Maint		15,004.90
Equip Rental and Maintenance		46,431.87
FF&E		14,266.76
Landscaping, Repairs/Maint.		1,694.76
Rent, Parking, Utilities		
DSS		5,506.55
Rent, Parking, Utilities - Other		20,921.90
Total Rent, Parking, Utilities		26,428.45
Facilities and Equipment - Other		192.33
Total Facilities and Equipment		104,019.07
Marketing		
Advertising/Media		2,237.84
Fundraising Expense		1,445.94
Website		425.74
Marketing - Other		5,213.86
Total Marketing		9,323.38
Operations		
Bank Fees		-2.37
Books, Subscriptions, Reference		5,094.46
Equip/Supplies		150.00
Event Expense		135,131.09
Office Automation		1,138.07
Overnight Security		13,031.88
Postage, Mailing Service		177.00
Service Charge		938.79
Software/Subscriptions		9.99
Supplies		7,571.76
TIPS Training		8.99
Utilities		127.97
Operations - Other		242.19
Total Operations		163,619.82
Payroll Expenses		271,541.88
Travel and Meetings		498.31
Total Expense		574,263.85
Net Ordinary Income		-140,148.24
Net Income		-140,148.24

**Downtown Development Authority**  
**Transaction Detail by Account**  
June 2022

Type	Date	Num	Name	Memo	Amount	Balance
<b>Plaza Checking</b>						
Liability Check	06/02/2022		United States Treasury	83-0286881	-0.02	-0.02
Deposit	06/02/2022			Deposit	61.80	61.78
Bill Pmt -Check	06/02/2022	2557	Rivers Edge Storage		-300.00	-238.22
Paycheck	06/03/2022		Angelica M Parmely		-68.15	-306.37
Paycheck	06/03/2022		Aydan M Bullard		-49.23	-355.60
Paycheck	06/03/2022		Jaylynn Boe		-538.56	-894.16
Paycheck	06/03/2022		John F Lubner		-82.19	-976.35
Deposit	06/03/2022			Deposit	6,352.00	5,375.65
Deposit	06/03/2022			Deposit	660.38	6,036.03
Deposit	06/05/2022			Deposit	123.60	6,159.63
Deposit	06/05/2022			Deposit	145.35	6,304.98
Deposit	06/06/2022			Deposit	30.90	6,335.88
Deposit	06/06/2022			Deposit	61.80	6,397.68
Bill Pmt -Check	06/07/2022	2563	Airbound		-1,007.50	5,390.18
Liability Check	06/07/2022		United States Treasury	83-0286881	-133.94	5,256.24
Deposit	06/07/2022			Deposit	28.83	5,285.07
Deposit	06/08/2022			Deposit	61.80	5,346.87
Deposit	06/08/2022			Deposit	87.09	5,433.96
Deposit	06/09/2022			Deposit	183.60	5,617.56
Deposit	06/09/2022			Deposit	145.35	5,762.91
Deposit	06/10/2022			Deposit	8,445.00	14,207.91
Deposit	06/10/2022			Deposit	3,482.60	17,690.51
Deposit	06/10/2022			Deposit	1,709.80	19,400.31
Deposit	06/10/2022			Deposit	1,025.00	20,425.31
Deposit	06/12/2022			Deposit	103.00	20,528.31
Deposit	06/12/2022			Deposit	116.22	20,644.53
Deposit	06/12/2022			Deposit	28.83	20,673.36
Deposit	06/12/2022			Deposit	11.60	20,684.96
Deposit	06/12/2022			Deposit	121.13	20,806.09
Deposit	06/13/2022			Deposit	1,102.70	21,908.79
Deposit	06/14/2022			Deposit	412.00	22,320.79
Paycheck	06/15/2022		Breya Price		-1,378.69	20,942.10
Paycheck	06/15/2022		Brooke C Montgomery		-1,618.07	19,324.03
Paycheck	06/15/2022		Jaclyn A Landess		-1,898.93	17,425.10
Paycheck	06/15/2022		Kevin T Hawley		-2,623.56	14,801.54
Deposit	06/15/2022			Deposit	50.00	14,851.54
Bill Pmt -Check	06/16/2022	2565	William Morris Endeavos Entertainment LLC	#Casper, WY -Adam Doleac	-3,500.00	11,351.54
Deposit	06/16/2022			Deposit	195.70	11,547.24
Paycheck	06/17/2022		Angelica M Parmely		-219.42	11,327.82
Paycheck	06/17/2022		Aydan M Bullard		-201.49	11,126.33
Paycheck	06/17/2022		Eli R Realing		-134.06	10,992.27
Paycheck	06/17/2022		Jaylynn Boe		-464.44	10,527.83
Paycheck	06/17/2022		John F Lubner		-134.83	10,393.00
Paycheck	06/17/2022		Kade R Taheri		-275.90	10,117.10
Deposit	06/17/2022			Deposit	2,605.50	12,722.60
Deposit	06/17/2022			Deposit	61.80	12,784.40
Deposit	06/18/2022			Deposit	182.70	12,967.10
Deposit	06/19/2022			Deposit	30.90	12,998.00
Deposit	06/19/2022			Deposit	349.03	13,347.03
Deposit	06/19/2022			Deposit	145.35	13,492.38
Deposit	06/19/2022			Deposit	271.30	13,763.68
Liability Check	06/21/2022		United States Treasury	83-0286881	-2,203.12	11,560.56
Deposit	06/21/2022			Deposit	308.10	11,868.66
Deposit	06/21/2022			Deposit	645.30	12,513.96
Bill Pmt -Check	06/22/2022	2566	Accomplice Beer Company	BrewFest Stipend	-100.00	12,413.96
Bill Pmt -Check	06/22/2022	2567	Black Tooth Brewing Company	BrewFest Stipend	-100.00	12,313.96
Bill Pmt -Check	06/22/2022	2568	Bob Lefevre Music LLC	BrewFest 2022	-2,500.00	9,813.96
Bill Pmt -Check	06/22/2022	2569	Bond's Brewing Company	BrewFest Stipend	-100.00	9,713.96
Bill Pmt -Check	06/22/2022	2570	Chad Lore	Merica' Bash	-300.00	9,413.96

**Downtown Development Authority**  
**Transaction Detail by Account**  
June 2022

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	06/22/2022	2571	Frontier Brewing Company & Taproom	BrewFest Stipend	-100.00	9,313.96
Bill Pmt -Check	06/22/2022	2572	Gruner Brothers Brewing	BrewFest Stipend	-100.00	9,213.96
Bill Pmt -Check	06/22/2022	2573	Mountain Hops Brewhouse	BrewFest Stipend	-100.00	9,113.96
Bill Pmt -Check	06/22/2022	2574	Quality Brands of Casper		-4,267.17	4,846.79
Bill Pmt -Check	06/22/2022	2575	Roadhouse Brewing Company	BrewFest Stipend	-100.00	4,746.79
Bill Pmt -Check	06/22/2022	2576	Snowy Mountain Brewery & Pub	BrewFest Stipend	-100.00	4,646.79
Bill Pmt -Check	06/22/2022	2577	Steven James Phillips	Handyman work June 1 - June 19th	-2,030.00	2,616.79
Bill Pmt -Check	06/22/2022	2578	Ten Sleep Brewing Company	BrewFest Stipend	-100.00	2,516.79
Bill Pmt -Check	06/22/2022	2579	WYOld West Brewing Company	BrewFest Stipend	-100.00	2,416.79
Deposit	06/22/2022			Deposit	86.49	2,503.28
Deposit	06/23/2022			Deposit	926.10	3,429.38
Deposit	06/23/2022			Deposit	28.83	3,458.21
Deposit	06/23/2022			Deposit	47,500.00	50,958.21
Deposit	06/24/2022			Deposit	2,152.20	53,110.41
Deposit	06/25/2022			Deposit	1,103.40	54,213.81
Deposit	06/26/2022			Deposit	57.66	54,271.47
Deposit	06/26/2022			Deposit	7,495.95	61,767.42
Deposit	06/27/2022			Deposit	5,284.00	67,051.42
Deposit	06/28/2022			Deposit	28.83	67,080.25
Deposit	06/29/2022			Deposit	3,654.50	70,734.75
Deposit	06/29/2022			Deposit	268.59	71,003.34
Paycheck	06/30/2022		Breya Price		-1,378.69	69,624.65
Paycheck	06/30/2022		Brooke C Montgomery		-1,618.08	68,006.57
Paycheck	06/30/2022		Jaclyn A Landess		-1,898.92	66,107.65
Paycheck	06/30/2022		Kevin T Hawley		-2,623.57	63,484.08
Check	06/30/2022			Service Charge	-125.27	63,358.81
Deposit	06/30/2022			Interest	1.89	63,360.70
Total Plaza Checking					63,360.70	63,360.70
<b>TOTAL</b>					<b>63,360.70</b>	<b>63,360.70</b>

**Downtown Development Authority**  
**Transaction Detail by Account**  
July 2022

Type	Date	Num	Name	Memo	Amount	Balance
<b>Plaza Checking</b>						
Bill Pmt -Check	07/01/2022	2564	Kaspen Haley	BrewFest	-300.00	-300.00
Paycheck	07/01/2022		Angelica M Parmely		-93.09	-393.09
Paycheck	07/01/2022		Aydan M Bullard		-76.83	-469.92
Paycheck	07/01/2022		Eli R Realing		-225.33	-695.25
Paycheck	07/01/2022		Jaylynn Boe		-834.03	-1,529.28
Paycheck	07/01/2022		John F Lubner		-523.94	-2,053.22
Paycheck	07/01/2022		Kade R Taheri		-148.23	-2,201.45
Liability Check	07/05/2022		United States Treasury	83-0286881	-1,940.48	-4,141.93
Bill Pmt -Check	07/05/2022	2580	Quality Brands of Casper	BrewFest Stipend	-700.00	-4,841.93
Bill Pmt -Check	07/05/2022	2581	Steven James Phillips	Handyman 6/20-6/28	-2,630.00	-7,471.93
Bill Pmt -Check	07/05/2022	2582	Teton Distributors- Casper	BrewFest Stipend	-100.00	-7,571.93
Bill Pmt -Check	07/05/2022	2583	Steven James Phillips	Handyman 6/28-7/5	-1,710.00	-9,281.93
Liability Check	07/06/2022		United States Treasury	83-0286881	-379.10	-9,661.03
Bill Pmt -Check	07/07/2022	2584	Alliance Electric	Repair emergency lights	-204.66	-9,865.69
Bill Pmt -Check	07/07/2022	2585	AMBI Mail & Marketing		-308.00	-10,173.69
Bill Pmt -Check	07/07/2022	2586	Brent Phillips	June events	-9,300.00	-19,473.69
Bill Pmt -Check	07/07/2022	2587	Brooke Montgomery	Reimbursed when CC got declined at WalMart	-30.84	-19,504.53
Bill Pmt -Check	07/07/2022	2588	C Spur Ranch	Family Fun Night - June	-750.00	-20,254.53
Bill Pmt -Check	07/07/2022	2589	Chad Lore	Farmers Market July 26th	-300.00	-20,554.53
Bill Pmt -Check	07/07/2022	2590	Charter Communications		-127.97	-20,682.50
Bill Pmt -Check	07/07/2022	2591	City of Casper - Water Services		-107.29	-20,789.79
Bill Pmt -Check	07/07/2022	2592	Cowdin Cleaning	June Cleaning	-1,500.00	-22,289.79
Bill Pmt -Check	07/07/2022	2593	Galles Greenhouse & Hepp Landscaping	Planter in front of DSS	-914.33	-23,204.12
Bill Pmt -Check	07/07/2022	2594	Hawkins Inc	Chemicals for Splash pad	-273.46	-23,477.58
Bill Pmt -Check	07/07/2022	2595	John May	Farmers Market June 28th	-350.00	-23,827.58
Bill Pmt -Check	07/07/2022	2596	Jordan Smith	Concert July 21	-600.00	-24,427.58
Bill Pmt -Check	07/07/2022	2597	Kody Pivik	Drone footage from June 9th, 16th & 25th	-225.00	-24,652.58
Bill Pmt -Check	07/07/2022	2598	Lendon James LLC	Hilltop Concert August 4th	-1,800.00	-26,452.58
Bill Pmt -Check	07/07/2022	2599	MCF LLC	July 1 - Sept 30	-450.00	-26,902.58
Bill Pmt -Check	07/07/2022	2600	Morgan Blaney	Hilltop Concert August 4th	-400.00	-27,302.58
Bill Pmt -Check	07/07/2022	2601	Mud Cat Entertainment Inc	Hilltop Concert July 21	-4,000.00	-31,302.58
Bill Pmt -Check	07/07/2022	2602	Natrona County Health Department	Annual inspection	-85.00	-31,387.58
Bill Pmt -Check	07/07/2022	2603	R&R Rest Stops of Casper		-2,336.00	-33,723.58
Bill Pmt -Check	07/07/2022	2604	Rocky Mountain Power		-840.11	-34,563.69
Bill Pmt -Check	07/07/2022	2605	Rocky Mountain Sound & Light	Sound at Hat 6 & Tiffs	-3,200.00	-37,763.69
Bill Pmt -Check	07/07/2022	2606	Sunset Grill	Stage for Hat 6 & Tiff's	-800.00	-38,563.69
Bill Pmt -Check	07/07/2022	2607	The Lyric	Storage for Zamboni, Dasherboards & Black m	-250.00	-38,813.69
Bill Pmt -Check	07/07/2022	2608	Western Signs & Design	New A-frame signs	-1,501.10	-40,314.79
Bill Pmt -Check	07/07/2022	2609	Zack Schommer	Farmers Market August 9th	-300.00	-40,614.79
Bill Pmt -Check	07/07/2022	2610	Advance Casper Private	2022 Golf Scramble Sponsor	-250.00	-40,864.79
Bill Pmt -Check	07/07/2022	2611	Casper Area Chamber of Commerce	Balloon fest Candlestick payments	-600.00	-41,464.79
Bill Pmt -Check	07/07/2022	2612	City of Casper - Water Services		-18.10	-41,482.89
Bill Pmt -Check	07/07/2022	2613	Mastercard	BM	-1,222.52	-42,705.41
Bill Pmt -Check	07/07/2022	2614	Secure Gunz LLC		-4,700.00	-47,405.41
Deposit	07/08/2022			Deposit	50,901.00	3,495.59
Bill Pmt -Check	07/08/2022	2615	Black Hills Energy		-134.64	3,360.95
Bill Pmt -Check	07/08/2022	2616	Mastercard	JL	-4,819.74	-1,458.79
Bill Pmt -Check	07/08/2022	2617	Quality Brands of Casper	ArtWalk/Concert Beer cost	-684.80	-2,143.59
Bill Pmt -Check	07/08/2022	2618	Mastercard	KH	-3,264.00	-5,407.59
Paycheck	07/15/2022		Eli R Realing		-257.66	-5,665.25
Paycheck	07/15/2022		John F Lubner		-236.42	-5,901.67
Paycheck	07/15/2022		Kade R Taheri		-236.58	-6,138.25
Paycheck	07/15/2022		Jaylynn Boe		-598.04	-6,736.29
Bill Pmt -Check	07/15/2022	2619	City of Casper - Water Services	Trash services	-291.66	-7,027.95
Bill Pmt -Check	07/15/2022	2620	City of Casper - Water Services		-31.95	-7,059.90
Bill Pmt -Check	07/15/2022	2621	City of Casper - Water Services		-279.03	-7,338.93
Paycheck	07/15/2022		Breya Price		-1,378.68	-8,717.61
Paycheck	07/15/2022		Brooke C Montgomery		-1,618.09	-10,335.70
Paycheck	07/15/2022		Jaclyn A Landess		-1,898.91	-12,234.61
Paycheck	07/15/2022		Kevin T Hawley		-2,623.57	-14,858.18
Liability Check	07/19/2022		United States Treasury	83-0286881	-2,192.10	-17,050.28
Total Plaza Checking					-17,050.28	-17,050.28
<b>TOTAL</b>					<b>-17,050.28</b>	<b>-17,050.28</b>

# Downtown Development Authority

## Board Application Packet

Thank you for your interest in serving as a member of the DDA Board of Directors. Included in this packet are a description of the DDA mission and vision, expectations of board members, list of current members, an application form, and a description of committees.

## Mission and Vision:

The Downtown Development Authority is an active agent for promoting and enhancing Downtown Casper.

By 2022, the Casper DDA will be the foundation for economic development and social progress through collaborative public-private partnerships, progressive redevelopment, targeted business recruitment and retention, and effective promotional campaigns.

## Current Board Members:

Tim Schenk , Pete Fazio, Will Reese, Nicholas Grooms, Kyle Gamroth, Shawn Houck, Critter Murray, Tony Hager, Kerstin Ellis, Deb Clark and Ryan McIntyre

## Expectations of Board Members:

- Consistent attendance at regular monthly board meetings
- Advance preparation for decision/policy-making at board meetings
- Active participation on at least one committee
- Participation in activities of the organization
- Engagement in fundraising efforts for DDA projects

## Board Terms:

4 years with up to 8 consecutive years of service as a board member

## Standing Committees:

- Executive Committee
- Finance Committee
- Marketing and Communications Committee
- Public Infrastructure Committee
- Governance Committee
- David Street Station Committee

Please feel free to contact the Executive Director or any current DDA board member if you have questions or would like more information. Together we can achieve great things!

Sincerely,

*Kevin Hawley, DDA Executive Director*

341 W. Yellowstone Hwy.  
(307)235-6710  
kevin@downtowncasper.com



# Downtown Development Authority

## Board Application Form

Complete this form and return it to the Executive Director with your cover letter by July 1, 2022.

Name Greg Dixon Phone (307) 262-5177 Mobile  
(307) 577-3478 Office  
Address 300 Country Club Road, Casper, WY 82609 Email greg.dixon@hilltop.bank

1) What is your vision for downtown?

Since we have an office and a drive-up facility in the downtown area, I have both a vested business interest and personal interest in seeing downtown Casper grow and prosper. The changes over the last five years have been remarkable, and I believe that trend can and should continue. Focusing and investing in a strong downtown will help the entire community including businesses on the periphery. Economic development happens best with a strong downtown and a capable economic growth effort. My vision is more opportunities downtown lead to stronger investment in Casper.

2) Relevant community experience and/or other board participation

During my banking career I've been involved in economic development but have never served on a DDA Board. However, as a leader in banking, I recognize how important healthy and sustainable businesses are to the entire community, not just downtown. I've served on association boards, most recently on the Wyoming Bankers Association board, so I know the value of a committed and active organization that represents like-minded businesses. I am also currently a committee member of the fifth-penny effort to promote the effort. I am also a long-time board member of the Boys and Girls Clubs of Central Wyoming.

3) Why are you interested in serving as a DDA Board Director?

Downtown is not only the home of many businesses but a recreational hub for the community. A healthy and thriving downtown will help grow business revenue, increased tax revenue, and is a magnet for future investment. The owners of Hilltop Bank see the great potential, as do I. When investment in downtown shrinks, opportunity is limited. I may not be a young person, but I fully recognize we need a downtown with many amenities that strong and successful businesses can help provide.

4) Area(s) of expertise/contributions you feel you can make to the DDA as a Board Director.

Being a banker, finance is certainly my expertise. I also know contribution increases when leadership sets the example. I can help provide constructive ideas, financial advice, and collaboration among stakeholders. I consider stakeholders to be businesses, customers, developers, and the entire community.

5) Other current volunteer commitments:

As stated earlier, I am on the board of the Boys and Girls Clubs of Central Wyoming, and currently assisting with fund raising efforts for the Foundation (not a large investment in time). I am also on the fifth-penny committee with the goal of seeking approval at the next election.

DOWNTOWN DEVELOPMENT AUTHORITY

**BOARD OF DIRECTORS  
Public Budget Hearing**

July 13, 2022

AGENDA

1. Ascertain a quorum, call hearing to order.
2. Request three (3) times for public comment in opposition of the DDA fiscal year 2022-2023 budget.
3. Request three (3) times for public comment in favor of the DDA fiscal year 2022-2023 budget.

SUMMARY OF BUDGET

Budget Classification Activity	Amount
Administrative budget	\$321,400.00
Operations budget	\$459,760.00
Total budget	\$781,160.00
Anticipated reserves for FY 2022-2023	\$445,000.00
Total Estimated Revenue Available	\$719,100.00
Requirements for 2022-2023 Budget	\$781,160.00

4. Vote to approve/disapprove FY 2022-2023 budget.
5. Adjourn



## FY 2022 One Cent Funding Biannual Report

*Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: Interfaith of Natrona County Program: Emergency Services

Contact Person: Lindsey Tempest Phone Number: 307-235-8043 Date: July 8, 2022

Email address: Lindsey@interfaithnc.org

Please Select One:      1<sup>st</sup> Reporting Period \_\_\_\_\_  
   July 1 – December 31  
   Due on January 10

2<sup>nd</sup> Reporting Period X \_\_\_\_\_  
   January 1 – June 30  
   Due on July 10

### 1. Mission

Please state the agency's mission/vision.

### 2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

### 3. Program Significance

- Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
- What impact did the program have on the specified target population and community?
- Have there been significant trends over the past months regarding your target population?

### 4. Results

- Please describe the outcomes/outputs.
- Please describe the method of measurement.
- Please describe the performance results.

### 5. Program Results/Impacts (use bullets)

- Explain how much (quantity) service the program delivered.
- How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
- What does your analysis of the past year's data tell you about what is happening to the impacted target population?

### 6. Results Analysis

- How could the program have worked better?
- How will you address this?

### 7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.



HELPING THOSE IN NEED

July 8, 2022

### Mission

To provide emergency services, as well as to fill in the gaps with basic survival needs through a coalition of churches and other organizations, and to provide case management and support services.

### Financial Information

Interfaith FY January 1, 2022 – June 30, 2022

Total Proposed Budget \$76,955.60

Total Expenses \$ 147,842.15 January 1, 2022 – June 30, 2022

### One Cent #16 Funding- Allocation

January 1, 2022 – June 30, 2022

- |   |            |
|---|------------|
| • Towards Director's Salary                   | \$4,000.00 |
| • Towards Housing Counselors and Staff Salary | \$5,000.00 |
| • Towards Rent                                | \$4,000.00 |
| • Towards Emergency Services                  | \$4,083.36 |

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\$17,083.36

### Program Significance

- Natrona County residents
- Individuals/Families living at or below the Extreme Federal Poverty guideline
- Individuals experiencing homelessness



**The impact of the program met the needs of 724 individuals within Natrona County January 1, 2022 – June 30, 2022. These 724 individuals made up 455 families, 202 of those lives affected were children, 216 families identified as homeless, and 204 individuals identified as disabled.** The program impacted low-income Natrona County residents through emergency services. Some of the program services provided include rent or deposit (to house or keep housed), utilities, birth certificates, Wyoming ID or driver's license, work boots, medical/dental and prescription assistance, gasoline vouchers, personal care bags, diapers, and laundry vouchers. The program impacted the community by providing our community members with necessary emergency services. The program reduced the risk of potential homelessness for Natrona County. This is shown in the results table through the utilization of emergency services.

**Trends-** Interfaith has continued to limit the number of clients seen each day in order to prevent high foot traffic and long wait periods in the lobby. Interfaith's board also voted to increase the max dollar amount provided for rental assistance from \$400 to \$550 and utility assistance from \$100 to \$200. This increase was approved due to the increase in cost of living and the raising rates of rent in Natrona County. Interfaith has also seen high numbers of rent and utility requests from families directly affected by COVID. We have assisted these families with applying for ERAP assistance and we are so thankful these funds are available to our community. Unfortunately, we will not have accurate numbers of clients served to compare to for another year as our old system was tracking denials and approvals under the same umbrella, giving us vastly skewed numbers.

## **Results**

The results show that we were able to provide emergency services to 724 individuals during the second half of the fiscal year. Interfaith received a wonderful grant from the Wyoming Medical Center Foundation, these funds allowed us to give all staff a salary raise to a livable wage. Historically Interfaith staff would have been able to access Interfaith services as their wages were poverty wages. By increasing hourly wage across the board, Interfaith has shown we are a competitive employer, which will attract qualified case managers in the future. Additionally, we were able to purchase new computers for all staff which was vital to the continuation of services as the previous computers were not able to run basic internet web browsers.

## **Performance- January 1, 2022 – June 30, 2022**

Birth Certificate- 114

Case management- 584

Rent- 52

Cleaning Supplies/ TP- 39

Diapers/wipes- 10

Drivers License/ID- 105

Laundry Vouchers- 51

Gasoline- 59

Steel Toe Boots/Non-slip shoes- 25

Medical/Dental- 12

Prescription Assistance- 26



Personal Care Bag- 101  
Blankets- 7  
Utilities- 20  
Undergarments- 61  
Hats/Gloves – 18  
Compassionate Relocation – 12  
Clothing – 156  
ERAP – 52  
Funeral – 6  
Ridley's Food Card – 13

\*Our rent/utilities paid is slightly less than last report as we began assisting with ERAP assistance instead. In the event a client was denied ERAP, they were given assistance from Interfaith funds.

### **Method of Measurement**

Interfaith purchased a new CMS, CAP60, in September 2021 and we are working on getting all clients and services provided since July 1, 2021 into the new system. This system will allow us to track not only services provided but also dollars spent along with services denied. After spending a year utilizing the new database system, it was realized that the old database system was tracking denial of services in the total number of services, thus giving us greatly skewed numbers. Although it appears that our services are significantly less than in previous years, our numbers have remained steady (per the appointment book), and our imbalance of service numbers is due to the fact that the old system was not tracking approved/denied service numbers accurately.

### **Program Results/Impacts**

- 1,637 Emergency Services provided January 1, 2022 – June 30, 2022
- 56 Emergency Services denied
- Homelessness prevention through emergency services
- Provided for basic survival needs
- Promoted self-sufficiency and independent living through case management and supportive services.
- Program results indicate we are meeting our goals (homelessness prevention) through providing emergency services.
- Quality- Results indicate families are staying housed through the utilization of Interfaith services. Housing is directly tied to a person's overall health.
- Interfaith began assisting with the application process for ERAP. While Community Action Partnership was the agency designated by the state to assist with these applications, their scheduling for this service was running at a 2–3-week timeframe. Interfaith felt it necessary to also begin assisting in order to get Natrona County citizens assistance in a timely manner.

### **Results Analysis**



Our results show a continuing ability to identify individuals that need emergency services for homeless prevention and basic survival needs.

Our ability to provide impactful emergency services continues to be hindered by lack of funding. Due to this hinderance, we continue to turn individuals away. Based on these results, we see a need to identify how many individuals we turn away. We will begin to track this number so that we have a better understanding of the unmet needs in the community. As the new director, I have realized that our current client management system does not properly track the services we have denied and as a result, we do have accurate data to show how many needs go unmet in our community.

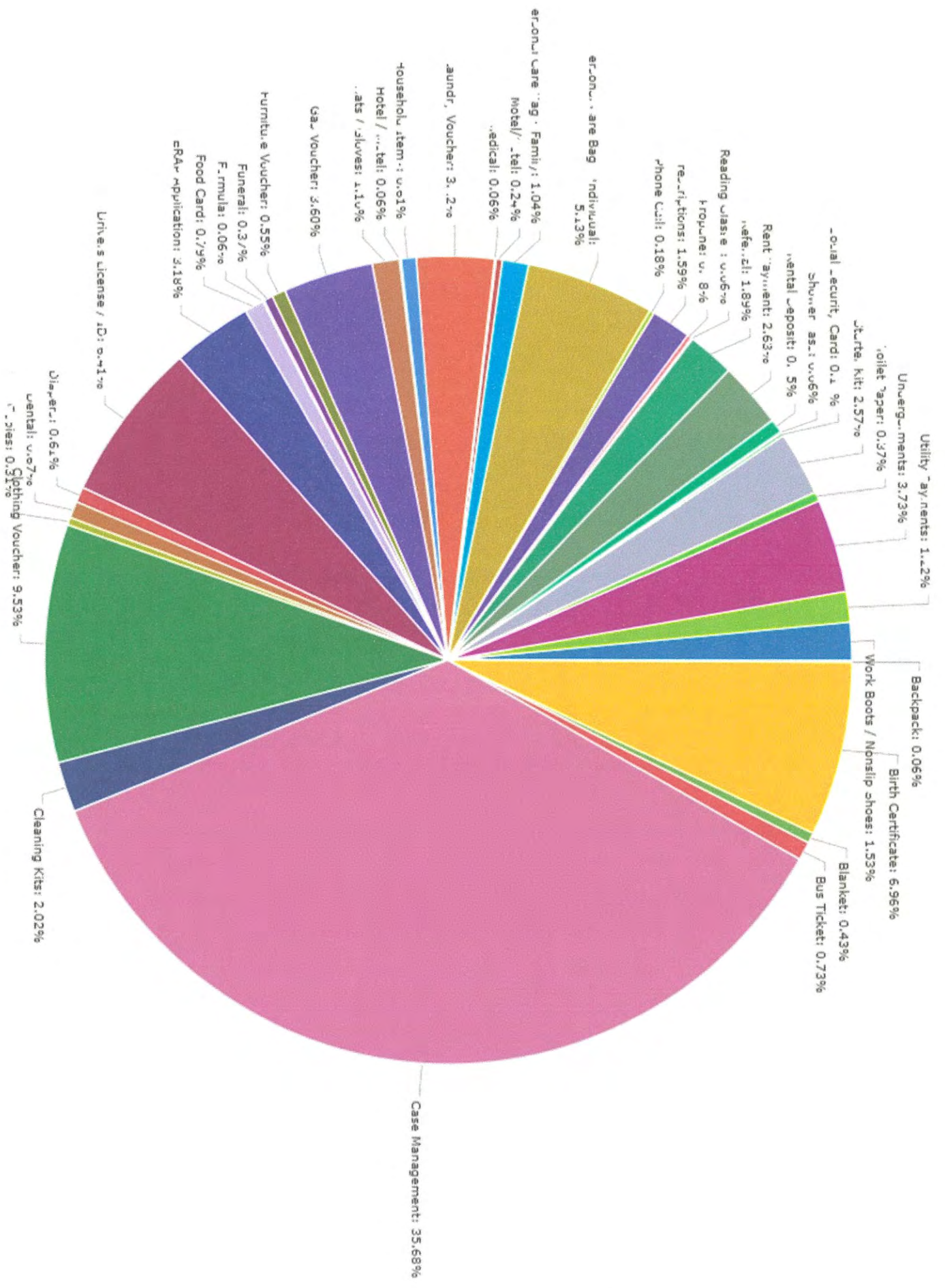
We continue to address our financial shortfall through additional grant opportunities and reaching out to potential donors who support the mission of Interfaith. In addition, we are partnering with other agencies so as not to provide an overlap in services. We also partner with other local agencies that are willing to help support our mission.

### **Population Served**

The method used to determine the number of individuals served is the same as our method of measurement. By utilizing a social service database (CAP60) we are able to track the number of individuals we serve and the services we provide.

Services Count	
Service	Number of Services
Backpack	1
Birth Certificate	114
Blanket	7
Bus Ticket	12
Case Management	584
Cleaning Kits	33
Clothing Voucher	156
Copies	5
Dental	11
Diapers	10
Drivers License / ID	105
ERAP Application	52
Food Card	13
Formula	1
Funeral	6
Furniture Voucher	9
Gas Voucher	59
Hats / Gloves	18
Hotel / Motel	1
Household Items	10
Laundry Voucher	51
Medical	1
Motel/Hotel	4
Personal Care Bag - Family	17
Personal Care Bag - Individual	84
Phone Call	3
Prescriptions	26
Propane	3
Reading Glasses	1
Referral	31
Rent Payment	43
Rental Deposit	9
Shower Pass	1
Social Security Card	2
Starter Kit	42
Toilet Paper	6
Undergarments	61
Utility Payments	20
Work Boots / Nonslip Shoes	25





## INTERFAITH OF NATRONA COUNTY

**Payroll Summary**  
 January through June 2022

	Hours	Rate	Jan - Jun 22
<b>Employee Wages, Taxes and Adjustments</b>			
Gross Pay			
DIRECTOR PERSONAL/SICK SALARY			0.00
SALARY DIRECTOR	960		27,500.04
SALARY DIRECTOR VACATION			0.00
CASEWORKER	1,680	19.00	31,920.00
CASEWORKER HOLIDAY	45	19.00	855.00
CLERICAL	629	16.00	10,064.00
Clerical Holiday	15	16.00	240.00
HOLIDAY DIRECTOR			0.00
Total Gross Pay	3,329		70,579.04
Adjusted Gross Pay	3,329		70,579.04
<b>Taxes Withheld</b>			
Federal Withholding			-3,873.00
Medicare Employee			-1,023.40
Social Security Employee			-4,375.90
Medicare Employee Addl Tax			0.00
Total Taxes Withheld			-9,272.30
Net Pay	3,329		61,306.74
<b>Employer Taxes and Contributions</b>			
Medicare Company			1,023.40
Social Security Company			4,375.90
WY - Unemployment Company			0.00
Wyoming Workman's Compensation			1,573.83
Total Employer Taxes and Contributions			6,973.13

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07/09/22

Accrual Basis

## INTERFAITH OF NATRONA COUNTY

## Find Report

January through June 2022

Office  
Rent

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Amount	Balance
Jan - Jun 22										
Check	06/07/2022	10096	CASPER HOUSIN...	Rent: June 2...	6210 - Office Rent	ADMINI...		1010 - Checki...	200.00	200.00
Check	06/06/2022	10094	Seton House	June 2022 R...	6210 - Office Rent	ADMINI...		1010 - Checki...	1,200.00	1,400.00
Check	05/01/2022	10047	CASPER HOUSIN...	Rent: May 2...	6210 - Office Rent	ADMINI...		1010 - Checki...	1,000.00	2,400.00
Check	04/01/2022	9992	CASPER HOUSIN...	Rent: April 2...	6210 - Office Rent	ADMINI...		1010 - Checki...	1,000.00	3,400.00
Check	03/01/2022	9951	CASPER HOUSIN...	Rent: March ...	6210 - Office Rent	ADMINI...		1010 - Checki...	1,000.00	4,400.00
Check	02/01/2022	9895	CASPER HOUSIN...	Rent: Februa...	6210 - Office Rent	ADMINI...		1010 - Checki...	1,000.00	5,400.00
Check	01/01/2022	9833	CASPER HOUSIN...	Rent: Januar...	6210 - Office Rent	ADMINI...		1010 - Checki...	1,000.00	6,400.00
Jan - Jun 22									<b>6,400.00</b>	<b>6,400.00</b>



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Accrual Basis

## INTERFAITH OF NATRONA COUNTY

## Find Report

January through June 2022

Client  
Services

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Amount	Balance
Jan - Jun 22										
Check	06/29/2022	10133	Vital Record and S...	Birth Cert: W...	6040 - Identification	EMERG...		1010 - Checki...	25.00	25.00
Check	06/29/2022	10134	NORTHERN ARA...	Identification...	6040 - Identification	EMERG...		1010 - Checki...	20.00	45.00
Check	06/29/2022	10135	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	215.00	260.00
Check	06/27/2022	DC-P...	WALMART	Workbooks	6050 - Work Footw...	EMERG...		1010 - Checki...	23.78	283.78
Check	06/23/2022	10125	STATE OF MICH...	Birth Cert- Ri...	6040 - Identification	EMERG...		1010 - Checki...	34.00	317.78
Check	06/23/2022	10126	KANSAS VITAL S...	Birth Cert- Vi...	6040 - Identification	EMERG...		1010 - Checki...	15.00	332.78
Check	06/21/2022	10122	MAX'S CONOCO	Work Gas - ...	6030 - Gasoline	EMERG...		1010 - Checki...	240.00	572.78
Check	06/21/2022	10122	MAX'S CONOCO	Medical Gas ...	6030 - Gasoline	BLUE E...		1010 - Checki...	316.15	888.93
Check	06/21/2022	10123	WY FAMILY PRA...	Client Vouch...	6070 - Medical	BLUE E...		1010 - Checki...	311.81	1,200.74
Check	06/21/2022	10124	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	155.00	1,355.74
Check	06/16/2022	DC-P...	WALMART	TP, dish soa...	6090 - Client Servi...	EMERG...		1010 - Checki...	49.60	1,405.34
Check	06/16/2022	DC-P...	WALMART	Workbooks	6050 - Work Footw...	EMERG...		1010 - Checki...	216.18	1,621.52
Check	06/16/2022	10120	TENNESSEE VITA...	Birth Cert- J...	6040 - Identification	EMERG...		1010 - Checki...	30.00	1,651.52
Check	06/16/2022	10121	Vital Record and S...	Birth Cert: E...	6040 - Identification	EMERG...		1010 - Checki...	25.00	1,676.52
Check	06/15/2022	10116	CASPER HOUSIN...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	150.00	1,826.52
Check	06/15/2022	10117	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	2,326.52
Check	06/14/2022	DC-P...	HomeTowne Studios	Hotel - Debbi...	6070 - Medical	BLUE E...		1010 - Checki...	207.00	2,533.52
Check	06/14/2022	DC-P...	HomeTowne Studios	Hotel require...	6010 - Shelter	EMERG...		1010 - Checki...	100.00	2,633.52
Check	06/09/2022	DC-P...	Days Inn Casper	Motel Room...	6010 - Shelter	EMERG...		1010 - Checki...	55.00	2,688.52
Check	06/09/2022	10103	Illinois Department...	Birth Cert-Pe...	6014 - Episcopal D...	EMERG...		1010 - Checki...	15.00	2,703.52
Check	06/09/2022	10104	NORTH CAROLIN...	Birth Certific...	6040 - Identification	EMERG...		1010 - Checki...	30.00	2,733.52
Check	06/09/2022	10105	Vital Record and S...	Birth Cert: R...	6040 - Identification	EMERG...		1010 - Checki...	25.00	2,758.52
Check	06/09/2022	10106	WASHINGTON ST...	Birth Cert- R...	6040 - Identification	EMERG...		1010 - Checki...	25.00	2,783.52
Check	06/09/2022	10107	CALIFORNIA OFF...	Birth Cert- S...	6040 - Identification	EMERG...		1010 - Checki...	29.00	2,812.52
Check	06/09/2022	10108	CALIFORNIA OFF...	Birth Cert- Al...	6040 - Identification	EMERG...		1010 - Checki...	29.00	2,841.52
Check	06/09/2022	10109	Vital Record and S...	Birth Cert: D...	6040 - Identification	EMERG...		1010 - Checki...	25.00	2,866.52
Check	06/09/2022	10110	Ames Henry	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	3,416.52
Check	06/08/2022	10100	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	100.00	3,516.52
Check	06/08/2022	10100	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	10.00	3,526.52
Check	06/07/2022	DC-P...	Amazon.com	Backpacks f...	6090 - Client Servi...	EMERG...		1010 - Checki...	31.98	3,558.50
Check	05/27/2022	10091	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	4,058.50
Check	05/27/2022	DC-P...	Grayhound Bus Li...	6015 Michel...	6015 - United Way...	RESTR...		1010 - Checki...	88.09	4,146.59
Check	05/25/2022	10084	IDAHO VITAL STA...	Birth Cert- M...	6040 - Identification	EMERG...		1010 - Checki...	16.00	4,162.59
Check	05/23/2022	10077	Denise Willis	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	300.00	4,462.59
Check	05/23/2022	10078	Vital Record and S...	Birth Cert: Br...	6040 - Identification	EMERG...		1010 - Checki...	25.00	4,487.59
Check	05/23/2022	10079	Missouri Dept of H...	Birth cert- D...	6040 - Identification	EMERG...		1010 - Checki...	15.00	4,502.59
Check	05/23/2022	10080	Vital Record and S...	Birth Cert: D...	6040 - Identification	EMERG...		1010 - Checki...	25.00	4,527.59
Check	05/23/2022	10081	Vital Record and S...	Birth Cert: V...	6040 - Identification	EMERG...		1010 - Checki...	100.00	4,627.59
Check	05/13/2022	10066	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	5,127.59
Check	05/13/2022	10067	Vital Record and S...	Birth Cert: Je...	6040 - Identification	EMERG...		1010 - Checki...	25.00	5,152.59
Check	05/13/2022	10068	Colorado Vital Rec...	Birth Cert: Je...	6040 - Identification	EMERG...		1010 - Checki...	26.00	5,178.59
Check	05/13/2022	10069	Vital Record and S...	Birth Cert: C...	6040 - Identification	EMERG...		1010 - Checki...	25.00	5,203.59
Check	05/10/2022	10060	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	90.00	5,293.59
Check	05/10/2022	10063	Ames Henry	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	475.00	5,768.59
Check	05/10/2022	10064	Vital Record and S...	Birth Cert: D...	6040 - Identification	EMERG...		1010 - Checki...	50.00	5,818.59
Check	05/08/2022	10048	CITY OF CASPER...	Utility: Judy ...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	6,018.59
Check	05/08/2022	10049	Denise Willis	Rent Assist: ...	6010 - Shelter	EMERG...	X	1010 - Checki...	0.00	6,018.59
Check	05/08/2022	10050	MCQVR	Birth Cert- C...	6040 - Identification	EMERG...		1010 - Checki...	20.00	6,038.59
Check	05/08/2022	10051	UTAH OFFICE OF...	Birth Cert- ...	6040 - Identification	EMERG...		1010 - Checki...	22.00	6,060.59
Check	05/08/2022	10052	Hawaii State Depa...	Birth Cert- J...	6040 - Identification	EMERG...		1010 - Checki...	12.50	6,073.09
Check	05/08/2022	10053	UTAH OFFICE OF...	Birth Cert- K...	6040 - Identification	EMERG...		1010 - Checki...	22.00	6,095.09
Check	05/08/2022	10054	Vital Record and S...	Birth Cert: H...	6040 - Identification	EMERG...		1010 - Checki...	25.00	6,120.09
Check	05/08/2022	10055	HOMAX	GASOLINE: ...	6030 - Gasoline	EMERG...		1010 - Checki...	25.00	6,145.09
Check	05/08/2022	10056	MAX'S CONOCO	Work Gas - ...	6030 - Gasoline	EMERG...		1010 - Checki...	75.00	6,220.09
Check	05/08/2022	10056	MAX'S CONOCO	Medical Gas ...	6030 - Gasoline	BLUE E...		1010 - Checki...	180.00	6,400.09
Check	05/08/2022	10057	Colorado Vital Rec...	Birth Cert: Jo...	6040 - Identification	EMERG...		1010 - Checki...	26.00	6,426.09
Check	05/08/2022	10058	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	6,926.09
Check	05/08/2022	10059	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	7,426.09
Check	05/08/2022	10061	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	145.00	7,571.09
Check	05/08/2022	DC-P...	Grayhound Bus Li...	6015 Bus Tic...	6015 - United Way...	RESTR...		1010 - Checki...	150.00	7,721.09
Check	05/08/2022	DC-P...	Grayhound Bus Li...	6015 Bus Tic...	6097 - Client Speci...	RESTR...		1010 - Checki...	45.99	7,767.08
Check	04/29/2022	10082	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	105.00	7,872.08
Check	04/28/2022	10036	SOUTH DAKOTA ...	Birth Cert: Jo...	6040 - Identification	EMERG...		1010 - Checki...	15.00	7,887.08
Check	04/28/2022	10037	Ames Henry	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	475.00	8,362.08
Check	04/28/2022	10038	WASHINGTON ST...	Birth Cert- R...	6040 - Identification	EMERG...		1010 - Checki...	25.00	8,387.08
Check	04/28/2022	10039	ROCKY MOUNTAIN...	Utility: Talco...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	8,587.08
Check	04/28/2022	10040	Vital Record and S...	Birth Cert: S...	6040 - Identification	EMERG...		1010 - Checki...	25.00	8,612.08
Check	04/28/2022	10041	Vital Record and S...	Birth Cert: Je...	6040 - Identification	EMERG...		1010 - Checki...	25.00	8,637.08
Check	04/27/2022	DC-P...	VitalChek	Birth Cert: K...	6040 - Identification	EMERG...		1010 - Checki...	43.50	8,680.58
Check	04/22/2022	DC-P...	Days Inn Casper	Motel Room...	6010 - Shelter	EMERG...		1010 - Checki...	195.00	8,875.58
Check	04/21/2022	10028	Vital Record and S...	Birth Cert: Mi...	6040 - Identification	EMERG...		1010 - Checki...	25.00	8,900.58
Check	04/21/2022	10029	Vital Record and S...	Birth Cert: S...	6040 - Identification	EMERG...		1010 - Checki...	25.00	8,925.58
Check	04/21/2022	10032	MAX'S CONOCO	Work Gas - ...	6030 - Gasoline	EMERG...		1010 - Checki...	100.00	9,025.58
Check	04/21/2022	10032	MAX'S CONOCO	Medical Gas ...	6030 - Gasoline	BLUE E...		1010 - Checki...	91.12	9,116.70
Check	04/21/2022	10033	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	110.00	9,226.70
Check	04/20/2022	10022	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	9,726.70
Check	04/20/2022	10023	TEXAS VITAL RE...	Birth Cert- J...	6040 - Identification	EMERG...		1010 - Checki...	22.00	9,748.70
Check	04/20/2022	10025	Colorado Vital Rec...	Birth Cert: B...	6040 - Identification	EMERG...		1010 - Checki...	26.00	9,774.70
Check	04/20/2022	10026	Vital Record and S...	Birth Cert: B...	6040 - Identification	EMERG...		1010 - Checki...	50.00	9,824.70
Check	04/20/2022	10027	Gastroenterology ...	Medical Exa...	6070 - Medical	BLUE E...		1010 - Checki...	250.00	10,074.70
Check	04/16/2022	DC-P...	WALMART	Steel Toed B...	6050 - Work Footw...	EMERG...		1010 - Checki...	71.34	10,146.04
Check	04/16/2022	DC-P...	WALMART	Cleaning Su...	6090 - Client Servi...	EMERG...		1010 - Checki...	13.37	10,159.41
Check	04/15/2022	DC-P...	Grayhound Bus Li...	6015 Bus Tic...	6015 - United Way...	RESTR...		1010 - Checki...	166.99	10,326.40
Check	04/14/2022	10012	NEW MEXICO VIT...	Birth Cert- A...	6040 - Identification	EMERG...		1010 - Checki...	10.00	10,336.40
Check	04/14/2022	10013	Casper Salvation ...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	210.08	10,546.48
Check	04/14/2022	10014	Vital Record and S...	Birth Cert- L...	6040 - Identification	EMERG...		1010 - Checki...	25.00	10,571.48
Check	04/14/2022	10015	Monte Henrie	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	11,121.48
Check	04/14/2022	10016	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	65.00	11,186.48
Check	04/12/2022	10010	Vital Record and S...	Birth Cert- K...	6040 - Identification	EMERG...		1010 - Checki...	25.00	11,211.48
Check	04/08/2022	10006	Vital Record and S...	Birth Cert- J...	6040 - Identification	EMERG...		1010 - Checki...	50.00	11,261.48

12:54 PM

07/09/22

Accrual Basis

## INTERFAITH OF NATRONA COUNTY

## Find Report

January through June 2022

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Amount	Balance
Check	04/08/2022	10009	STATE OF MICH...	Birth Cert- C...	6040 - Identification	EMERG...		1010 - Checki...	14.00	11,275.48
Check	04/04/2022	10003	CITY OF CASPER...	Utility: Elana...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	11,475.48
Check	04/04/2022	10004	MAX'S CONOCO	Work Gas - ...	6030 - Gasoline	EMERG...		1010 - Checki...	100.00	11,575.48
Check	04/04/2022	10004	MAX'S CONOCO	Medical Gas ...	6030 - Gasoline	BLUE E...		1010 - Checki...	135.00	11,710.48
Check	04/04/2022	10005	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	110.00	11,820.48
General Journal	04/04/2022	2-202...	Vital Record and S...	Reverse of ...	6040 - Identification			1010 - Checki...	-25.00	11,795.48
Check	04/01/2022	10000	IDAHO VITAL STA...	Birth Cert- B...	6040 - Identification	EMERG...		1010 - Checki...	16.00	11,811.48
Check	04/01/2022	10001	Vital Record and S...	Birth Cert- S...	6040 - Identification	EMERG...		1010 - Checki...	25.00	11,836.48
Check	03/31/2022	9994	Casper Salvation ...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	350.00	12,186.48
Check	03/31/2022	DC-P...	Greyhound Bus Li...	6015 Bus Tic...	6015 - United Way...	RESTR...		1010 - Checki...	80.39	12,266.87
Check	03/31/2022	9996	CALIFORNIA OFF...	Birth Cert- D...	6040 - Identification	EMERG...		1010 - Checki...	29.00	12,295.87
Check	03/31/2022	9997	STATE OF MICH...	Birth Cert- M...	6040 - Identification	EMERG...		1010 - Checki...	34.00	12,329.87
Check	03/31/2022	9998	David Karst Comp...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	324.00	12,653.87
Check	03/31/2022	9999	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	95.00	12,748.87
Check	03/30/2022	9993	Haid's Plumbing a...	Utility Assist...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	12,948.87
Check	03/30/2022	DC-P...	Greyhound Bus Li...	6015 Bus Tic...	6015 - United Way...	RESTR...		1010 - Checki...	60.74	13,009.61
Check	03/30/2022	DC-P...	WALMART	Steel Toed B...	6050 - Work Footw...	EMERG...		1010 - Checki...	23.78	13,033.39
Check	03/30/2022	DC-P...	WALMART	Underwear - ...	6090 - Client Servi...	EMERG...		1010 - Checki...	133.38	13,166.77
Check	03/28/2022	DC-P...	VitalChk	Birth Cert: S...	6040 - Identification	EMERG...		1010 - Checki...	68.50	13,235.27
Check	03/24/2022	9980	Vital Record and S...	Birth Cert- Br...	6040 - Identification	EMERG...		1010 - Checki...	25.00	13,260.27
Check	03/24/2022	9981	Vital Record and S...	Birth Cert- A...	6040 - Identification	EMERG...		1010 - Checki...	25.00	13,285.27
Check	03/24/2022	9982	Vital Record and S...	Birth Cert- B...	6040 - Identification	EMERG...	X	1010 - Checki...	0.00	13,285.27
Check	03/24/2022	9983	New York State De...	Birth Cert- D...	6040 - Identification	EMERG...		1010 - Checki...	30.00	13,315.27
Check	03/24/2022	9984	OKLAHOMA DIV ...	Birth Cert- Br...	6040 - Identification	EMERG...		1010 - Checki...	15.00	13,330.27
Check	03/24/2022	9985	Vital Record and S...	Birth Cert- T...	6040 - Identification	EMERG...		1010 - Checki...	25.00	13,355.27
Check	03/24/2022	9986	Vital Record and S...	Birth Cert- R...	6040 - Identification	EMERG...		1010 - Checki...	25.00	13,380.27
General Journal	03/24/2022	2-2025	Vital Record and S...	For CHK 998...	6040 - Identification			1010 - Checki...	25.00	13,405.27
Check	03/18/2022	9972	Vital Record and S...	Birth Cert- L...	6040 - Identification	EMERG...		1010 - Checki...	25.00	13,430.27
Check	03/18/2022	9973	Vital Record and S...	Birth Cert- K...	6040 - Identification	EMERG...		1010 - Checki...	25.00	13,455.27
Check	03/18/2022	9974	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	13,955.27
Check	03/18/2022	9975	ROCKY MOUNTAI...	Utility: Debbi...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	14,155.27
Check	03/18/2022	9978	Casper Salvation ...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	350.00	14,505.27
Check	03/09/2022	9956	Monte Henrie	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	15,055.27
Check	03/09/2022	9958	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	15,555.27
Check	03/09/2022	9960	Vital Record and S...	Birth Cert- R...	6040 - Identification	EMERG...		1010 - Checki...	25.00	15,580.27
Check	03/09/2022	9963	WY FAMILY PRA...	Client Vouch...	6070 - Medical	BLUE E...		1010 - Checki...	128.85	15,799.12
Check	03/09/2022	9964	MAX'S CONOCO	Work Gas - ...	6030 - Gasoline	EMERG...		1010 - Checki...	215.00	15,924.12
Check	03/09/2022	9964	MAX'S CONOCO	Medical Gas ...	6030 - Gasoline	BLUE E...		1010 - Checki...	105.03	16,029.15
Check	03/04/2022	DC-P...	Greyhound Bus Li...	6015 Bus Tic...	6015 - United Way...	RESTR...		1010 - Checki...	80.39	16,109.54
Check	03/01/2022	DC-P...	ROYAL INN	Motel Assist...	6010 - Shelter	EMERG...		1010 - Checki...	104.97	16,214.51
Check	03/01/2022	9962	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	90.00	16,304.51
Check	02/28/2022	DC-P...	Norco Inc	Utility Assist...	6020 - Utilities	EMERG...		1010 - Checki...	47.43	16,351.94
Check	02/28/2022	DC-P...	SMITH'S	Utility Assist...	6020 - Utilities	EMERG...		1010 - Checki...	21.99	16,373.93
Check	02/27/2022	DC-P...	WALMART	Dish soap, al...	6090 - Client Servi...	EMERG...		1010 - Checki...	53.80	16,427.73
Check	02/27/2022	DC-P...	WALMART	Work boots	6090 - Client Servi...	EMERG...		1010 - Checki...	196.70	16,624.43
Check	02/25/2022	9940	Optimus Propertie...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	17,174.43
Check	02/25/2022	9941	Langdon Investme...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	17,724.43
Check	02/25/2022	9942	Mary Louise Nicho...	Birth Cert: H...	6040 - Identification	EMERG...	X	1010 - Checki...	0.00	17,724.43
Check	02/25/2022	9943	Vital Record and S...	Birth Cert- S...	6040 - Identification	EMERG...		1010 - Checki...	25.00	17,749.43
Check	02/25/2022	9944	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	45.00	17,794.43
Check	02/25/2022	9945	Alaska Vital Recor...	Birth Cert- ...	6040 - Identification	EMERG...		1010 - Checki...	30.00	17,824.43
Check	02/23/2022	9936	Vital Record and S...	Birth Cert- El...	6040 - Identification	EMERG...		1010 - Checki...	25.00	17,849.43
Check	02/23/2022	9937	CALIFORNIA OFF...	Birth Cert- A...	6040 - Identification	EMERG...		1010 - Checki...	29.00	17,878.43
Check	02/23/2022	9938	Monte Henrie	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	18,428.43
Check	02/23/2022	9939	STRATTON REAL ...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	488.33	18,916.76
Check	02/22/2022	DC-P...	Norco Inc	Utility Assist...	6020 - Utilities	EMERG...		1010 - Checki...	104.62	19,021.38
Check	02/22/2022	DC-P...	Greyhound Bus Li...	6015 Bus Tic...	6015 - United Way...	RESTR...		1010 - Checki...	154.99	19,176.37
Check	02/18/2022	9930	SOUTH DAKOTA ...	Birth Cert: C...	6040 - Identification	EMERG...		1010 - Checki...	60.00	19,236.37
Check	02/18/2022	9931	Vital Record and S...	Birth Cert- C...	6040 - Identification	EMERG...		1010 - Checki...	25.00	19,261.37
Check	02/18/2022	9932	CALIFORNIA OFF...	Birth Cert- R...	6040 - Identification	EMERG...		1010 - Checki...	4.00	19,265.37
Check	02/18/2022	9933	Mustang Investme...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	300.00	19,565.37
Check	02/18/2022	DC-P...	Tractor Supply	Utility Assist...	6020 - Utilities	EMERG...		1010 - Checki...	49.35	19,614.72
Check	02/17/2022	DC-P...	WALMART	Toilet paper ...	6090 - Client Servi...	EMERG...		1010 - Checki...	8.16	19,622.88
Check	02/16/2022	9927	Monte Henrie	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	20,172.88
Check	02/16/2022	9928	Vital Record and S...	Birth Cert- M...	6040 - Identification	EMERG...		1010 - Checki...	25.00	20,197.88
Check	02/16/2022	9929	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	75.00	20,272.88
Check	02/11/2022	9917	NEW MEXICO VIT...	Birth Cert- K...	6040 - Identification	EMERG...		1010 - Checki...	10.00	20,282.88
Check	02/11/2022	9918	Vital Record and S...	Birth Cert- K...	6040 - Identification	EMERG...		1010 - Checki...	25.00	20,307.88
Check	02/11/2022	9919	Austin Romberger	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	500.00	20,807.88
Check	02/11/2022	9920	WYDOT-Financial ...	ID: Invoice #...	6040 - Identification	EMERG...		1010 - Checki...	295.00	21,102.88
Check	02/08/2022	9908	Monte Henrie	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	21,652.88
Check	02/08/2022	9909	Monte Henrie	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	22,202.88
Check	02/08/2022	9910	J&T Properties	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	22,752.88
Check	02/08/2022	9911	UTAH OFFICE OF...	Birth Cert- R...	6040 - Identification	EMERG...		1010 - Checki...	22.00	22,774.88
Check	02/08/2022	9912	CITY OF CASPER...	Utility: Chery...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	22,974.88
Check	02/08/2022	9913	MAX'S CONOCO	Work Gas - ...	6030 - Gasoline	EMERG...		1010 - Checki...	192.14	23,167.02
Check	02/08/2022	9913	MAX'S CONOCO	Medical Gas ...	6030 - Gasoline	BLUE E...		1010 - Checki...	20.00	23,187.02
Check	02/04/2022	9905	Langdon Investme...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	451.50	23,638.52
Check	02/04/2022	9906	CITY OF CASPER...	Utility: Susan...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	23,838.52
Check	02/04/2022	9907	ROCKY MOUNTAI...	Utility: Susan...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	24,038.52
Check	02/02/2022	9901	Vital Record and S...	Birth Cert-Mi...	6040 - Identification	EMERG...		1010 - Checki...	25.00	24,063.52
Check	02/01/2022	9900	HIGHLAND PROP...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	24,613.52
Check	02/01/2022	9902	Bureau of Vital Re...	Birth Cert-E...	6040 - Identification	EMERG...		1010 - Checki...	15.00	24,628.52
Check	02/01/2022	9903	Vital Record and S...	Birth Cert-An...	6040 - Identification	EMERG...		1010 - Checki...	75.00	24,703.52
Check	02/01/2022	9904	ROCKY MOUNTAI...	Utility: Kathr...	6020 - Utilities	EMERG...		1010 - Checki...	200.00	24,903.52
Check	02/01/2022	DC-P...	WALMART	Workboots	6050 - Work Footw...	EMERG...		1010 - Checki...	50.66	24,954.18
Check	01/31/2022	9897	CDPH-Vital Records	Birth Cert-Ch...	6040 - Identification	EMERG...		1010 - Checki...	29.00	24,983.18
Check	01/31/2022	9899	Kern County Clerk	Birth Cert: Iv...	6040 - Identification	EMERG...		1010 - Checki...	29.00	25,012.18
Check	01/28/2022	9877	Vital Record and S...	Birth Cert-Ro...	6040 - Identification	EMERG...		1010 - Checki...	25.00	25,037.18
Check	01/28/2022	9878	Borough of Stratford	Birth Cert: D...	6040 - Identification	EMERG...		1010 - Checki...	20.00	25,057.18
Check	01/28/2022	9880	CALIFORNIA OFF...	Birth Cert- A...	6040 - Identification	EMERG...	X	1010 - Checki...	0.00	25,057.18



12:54 PM

07/09/22

Accrual Basis

# INTERFAITH OF NATRONA COUNTY

## Find Report

January through June 2022

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Amount	Balance
Check	01/28/2022	9882	Vital Record and S...	Birth Cert-E...	6014 - Episcopal D...	EMERG...		1010 - Checki...	25.00	25,082.18
Check	01/28/2022	9883	Vital Record and S...	Birth Cert-Mi...	6014 - Episcopal D...	EMERG...		1010 - Checki...	6.83	25,089.01
Check	01/28/2022	9883	Vital Record and S...	Birth Cert-Mi...	6040 - Identification	EMERG...		1010 - Checki...	18.17	25,107.18
Check	01/28/2022	9884	Vital Record and S...	Birth Cert-Lo...	6040 - Identification	EMERG...		1010 - Checki...	25.00	25,132.18
Check	01/28/2022	9885	Vital Record and S...	Birth Cert-Co...	6040 - Identification	EMERG...		1010 - Checki...	25.00	25,157.18
Check	01/28/2022	9886	Vital Record and S...	Birth Cert-Na...	6040 - Identification	EMERG...		1010 - Checki...	25.00	25,182.18
Check	01/28/2022	9887	DSHS-Vital Statistics	6014 Birth C...	6040 - Identification	EMERG...		1010 - Checki...	22.00	25,204.18
Check	01/27/2022	DC-P...	WALMART	Workboots	6050 - Work Footw...	EMERG...		1010 - Checki...	23.78	25,227.96
Check	01/27/2022	DC-P...	WALMART	Workboots	6050 - Work Footw...	EMERG...		1010 - Checki...	69.52	25,297.48
Check	01/27/2022	DC-P...	WALMART	laundry soap	6090 - Client Servi...	EMERG...		1010 - Checki...	4.08	25,301.56
Check	01/25/2022	9881	Black Hills Energy	Utility- Fame...	6020 - Utilities	EMERG...		1010 - Checki...	190.57	25,492.13
Check	01/19/2022	9869	Monte Henrie	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	26,042.13
Check	01/19/2022	9870	COMMUNITY HEA...	Dental Assist...	6070 - Medical	BLUE E...		1010 - Checki...	265.54	26,307.67
Check	01/19/2022	9871	Missouri Dept of H...	Birth Cert: C...	6040 - Identification	EMERG...		1010 - Checki...	15.00	26,322.67
Check	01/19/2022	9872	MINNESOTA DEP...	Birth Cert- C...	6040 - Identification	EMERG...		1010 - Checki...	26.00	26,348.67
Check	01/19/2022	9873	Vital Record and S...	Birth Cert-Co...	6040 - Identification	EMERG...		1010 - Checki...	50.00	26,398.67
Check	01/14/2022	DC-P...	Greyhound Bus Li...	6015 Bus Tic...	6015 - United Way...	RESTR...		1010 - Checki...	151.99	26,550.66
Check	01/13/2022	DC-P...	WALMART	Workboots	6050 - Work Footw...	EMERG...		1010 - Checki...	27.47	26,578.13
Check	01/13/2022	DC-P...	WALMART	Spray cleaner	6090 - Client Servi...	EMERG...		1010 - Checki...	9.85	26,587.98
Check	01/12/2022	DC-P...	WALMART	Workboots	6050 - Work Footw...	EMERG...		1010 - Checki...	116.91	26,704.89
Check	01/11/2022	9859	Vital Record and S...	Birth Cert- W...	6040 - Identification	EMERG...		1010 - Checki...	25.00	26,729.89
Check	01/11/2022	9860	Vital Record and S...	Birth Cert- D...	6040 - Identification	EMERG...		1010 - Checki...	25.00	26,754.89
Check	01/11/2022	9861	Kern County Clerk	Birth Cert: Iv...	6040 - Identification	EMERG...	X	1010 - Checki...	0.00	26,754.89
Check	01/11/2022	9862	CASPER RENTAL...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	27,304.89
Check	01/11/2022	9863	EDGEWORTH RE...	Rent Assist: ...	6010 - Shelter	EMERG...		1010 - Checki...	550.00	27,854.89
Check	01/10/2022	9858	Vital Record and S...	Birth Cert- E...	6040 - Identification	EMERG...		1010 - Checki...	25.00	27,879.89
Check	01/06/2022	9846	Black Hills Energy	Utility- Sum...	6014 - Episcopal D...	EMERG...		1010 - Checki...	200.00	28,079.89
Check	01/06/2022	9847	County of Los Ang...	Birth Cert: R...	6014 - Episcopal D...	EMERG...		1010 - Checki...	32.00	28,111.89
Check	01/06/2022	9848	ROCKY MOUNTAI...	Utility: Amy ...	6014 - Episcopal D...	EMERG...		1010 - Checki...	200.00	28,311.89
Check	01/06/2022	9849	NORTH DAKOTA ...	Birth Cert- C...	6014 - Episcopal D...	EMERG...		1010 - Checki...	15.00	28,326.89
Check	01/06/2022	9850	WYDOT-Financial ...	ID: Invoice #...	6014 - Episcopal D...	EMERG...		1010 - Checki...	305.00	28,631.89
Check	01/06/2022	9851	Vital Record and S...	Birth Cert- C...	6014 - Episcopal D...	EMERG...	X	1010 - Checki...	0.00	28,631.89
Check	01/06/2022	9852	Griselda Arellano	Rent Assist: ...	6014 - Episcopal D...	EMERG...		1010 - Checki...	550.00	29,181.89
Check	01/06/2022	9853	KENTUCKY STAT...	Birth Cert: E...	6014 - Episcopal D...	EMERG...		1010 - Checki...	10.00	29,191.89
Check	01/06/2022	9855	Landon Green	Rent Assist: ...	6014 - Episcopal D...	EMERG...		1010 - Checki...	550.00	29,741.89
Check	01/06/2022	9856	Vital Record and S...	Birth Cert- J...	6014 - Episcopal D...	EMERG...		1010 - Checki...	25.00	29,766.89
Check	01/06/2022	9857	City of Camden Vit...	Birth Cert- D...	6014 - Episcopal D...	EMERG...	X	1010 - Checki...	0.00	29,766.89
Check	01/06/2022	9857	City of Camden Vit...	Birth Cert- D...	6040 - Identification	EMERG...	X	1010 - Checki...	0.00	29,766.89
Check	01/04/2022	DC-P...	CHCCW PHARMA...	RX: John Pa...	6070 - Medical	BLUE E...		1010 - Checki...	16.24	29,783.13
Check	01/03/2022	9844	JGV, LLC.	Rent Assist: ...	6014 - Episcopal D...	EMERG...		1010 - Checki...	525.00	30,308.13
Check	01/03/2022	9845	All County Propert...	Rent Assist: ...	6014 - Episcopal D...	EMERG...		1010 - Checki...	550.00	30,858.13
Jan - Jun 22									30,858.13	30,858.13

**INTERFAITH OF NATRONA COUNTY**  
**Profit & Loss Budget vs. Actual**  
**January through June 2022**

	Jan - Jun 22	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4000 · Donations		
4080 · Amazon Smile	5.00	30.00
4071 · Client Contribution	139.57	0.00
4060 · Donations Other	0.00	591.64
4010 · Donations Churches	14,617.00	20,000.02
4020 · Donations Individual/Business	4,546.08	9,999.98
4000 · Donations - Other	5.00	415.00
<b>Total 4000 · Donations</b>	<b>19,312.65</b>	<b>31,036.64</b>
4100 · Fundraising Income		
4110 · Fundraiser	0.00	2,700.00
4150 · Cans of Hope	0.00	200.00
4100 · Fundraising Income - Other	320.00	0.00
<b>Total 4100 · Fundraising Income</b>	<b>320.00</b>	<b>2,900.00</b>
4200 · Funds from foundations		
4210 · Funds From Foundations - Other	1,500.00	5,000.00
4240 · McMurry Foundation	0.00	10,000.00
4250 · Wyoming Community Foundation	15,000.00	15,000.00
<b>Total 4200 · Funds from foundations</b>	<b>16,500.00</b>	<b>30,000.00</b>
4300 · Funds From Grants		
4390 · United Way Comp Reloc	0.00	1,000.00
4380 · Episcopal Diocese Grant	0.00	0.00
4310 · Kamps	0.00	10,000.00
4360 · United Way	4,050.00	13,299.99
4370 · City of Casper - 1 Cent Funding	17,083.36	6,833.35
<b>Total 4300 · Funds From Grants</b>	<b>21,133.36</b>	<b>31,133.34</b>
4400 · Interest income	-12,398.46	5,661.96
4650 · Misc Income		
Refund for services	96.34	0.00
4650 · Misc Income - Other	300.00	0.00
<b>Total 4650 · Misc Income</b>	<b>396.34</b>	<b>0.00</b>
<b>Total Income</b>	<b>45,263.89</b>	<b>100,731.94</b>
<b>Gross Profit</b>	<b>45,263.89</b>	<b>100,731.94</b>
<b>Expense</b>		
6425 · Marketing	95.50	
EFSP Compliance Pay Back	0.00	0.00
6000 · Client Services		
6097 · Client Specific Contribution -R	45.99	0.00
6014 · Episcopal Diocese Grant	3,008.83	0.00
6015 · United Way Compassionate Reloc	933.58	346.73
6096 · Client Expense Other	0.00	285.87
6010 · Shelter	16,528.88	12,000.00
6020 · Utilities	2,213.96	600.00
6030 · Gasoline	1,704.44	329.39
6040 · Identification	4,028.67	1,228.55
6050 · Work Footwear	623.42	28.52
6070 · Medical	1,269.44	3,600.00
6080 · Food		
6085 · CHA Food Grant	0.00	300.00
<b>Total 6080 · Food</b>	<b>0.00</b>	<b>300.00</b>

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Accrual Basis

**INTERFAITH OF NATRONA COUNTY**  
**Profit & Loss Budget vs. Actual**  
**January through June 2022**

	Jan - Jun 22	Budget
6090 • Client Services - Personal Care	500.92	0.00
<b>Total 6000 • Client Services</b>	<b>30,858.13</b>	<b>18,719.06</b>
<b>6100 • Payroll Expenses</b>		
6110 • Executive Director	27,500.04	22,500.00
6120 • Case Management	32,775.00	15,000.00
6130 • Bookkeeper	0.00	0.00
6140 • Office Cleaning	0.00	0.00
6150 • Federal PR Taxes (FICA/MED)	5,399.30	3,574.83
6160 • State PR Taxes (SUI/WC)	1,573.83	1,095.67
6191 • Salaries- Clerical Support	10,304.00	
<b>Total 6100 • Payroll Expenses</b>	<b>77,552.17</b>	<b>42,170.50</b>
<b>6200 • Office Expenses</b>		
6205 • Interfaith Utilities	16.26	
6280 • Internet	107.62	
6299 • Student/Volunteer recognition	0.00	100.00
6273 • Office Expense Other	242.85	206.85
6271 • PPE expenses	1.99	0.00
6210 • Office Rent	6,400.00	6,000.00
6220 • Office Equipment Rent	1,010.14	1,054.16
6230 • Computer Software	12,728.06	873.95
6240 • Office Supplies	1,303.91	720.27
6250 • Postage	179.31	165.00
6260 • Telephone	1,745.41	1,160.63
6270 • Printing	349.45	
6290 • Office Expense - <i>cleaning</i>	5,812.05	0.00
<b>6200 • Office Expenses - Other</b>	<b>118.13</b>	<b>286.18</b>
<b>Total 6200 • Office Expenses</b>	<b>30,015.18</b>	<b>10,567.04</b>
<b>6300 • Contractual Services</b>		
6310 • Audit	5,000.00	2,350.00
<b>Total 6300 • Contractual Services</b>	<b>5,000.00</b>	<b>2,350.00</b>
<b>6410 • Fundraising</b>	<b>275.00</b>	<b>25.00</b>
<b>6415 • Advertising</b>	<b>105.94</b>	<b>45.00</b>
<b>6440 • Government Fees</b>	<b>32.00</b>	<b>27.00</b>
<b>6450 • Insurance Expense</b>		
6455 • Liability Insurance	1,943.00	1,853.00
6450 • Insurance Expense - Other	609.00	609.00
<b>Total 6450 • Insurance Expense</b>	<b>2,552.00</b>	<b>2,462.00</b>
<b>6460 • Membership Dues</b>	<b>365.00</b>	<b>590.00</b>
<b>6470 • Training- unrestricted</b>	<b>1,035.56</b>	<b>0.00</b>
<b>9999 • Reconciliation Discrepancies</b>	<b>-44.33</b>	<b>0.00</b>
<b>Total Expense</b>	<b>147,842.15</b>	<b>76,955.60</b>
<b>Net Ordinary Income</b>	<b>-102,578.26</b>	<b>23,776.34</b>
<b>Net Income</b>	<b>-102,578.26</b>	<b>23,776.34</b>



**INTERFAITH OF NATRONA COUNTY**  
**Profit & Loss Budget vs. Actual**  
**January through June 2022**

	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4000 · Donations		
4080 · Amazon Smile	-25.00	16.7%
4071 · Client Contribution	139.57	100.0%
4060 · Donations Other	-591.64	0.0%
4010 · Donations Churches	-5,383.02	73.1%
4020 · Donations Individual/Business	-5,453.90	45.5%
4000 · Donations - Other	-410.00	1.2%
<b>Total 4000 · Donations</b>	<b>-11,723.99</b>	<b>62.2%</b>
4100 · Fundraising Income		
4110 · Fundraiser	-2,700.00	0.0%
4150 · Cans of Hope	-200.00	0.0%
4100 · Fundraising Income - Other	320.00	100.0%
<b>Total 4100 · Fundraising Income</b>	<b>-2,580.00</b>	<b>11.0%</b>
4200 · Funds from foundations		
4210 · Funds From Foundations - Other	-3,500.00	30.0%
4240 · McMurry Foundation	-10,000.00	0.0%
4250 · Wyoming Community Foundation	0.00	100.0%
<b>Total 4200 · Funds from foundations</b>	<b>-13,500.00</b>	<b>55.0%</b>
4300 · Funds From Grants		
4390 · United Way Comp Reloc	-1,000.00	0.0%
4380 · Episcopal Diocese Grant	0.00	0.0%
4310 · Kamps	-10,000.00	0.0%
4360 · United Way	-9,249.99	30.5%
4370 · City of Casper - 1 Cent Funding	10,250.01	250.0%
<b>Total 4300 · Funds From Grants</b>	<b>-9,999.98</b>	<b>67.9%</b>
4400 · Interest income	-18,060.42	-219.0%
4650 · Misc Income		
Refund for services	96.34	100.0%
4650 · Misc Income - Other	300.00	100.0%
<b>Total 4650 · Misc Income</b>	<b>396.34</b>	<b>100.0%</b>
<b>Total Income</b>	<b>-55,468.05</b>	<b>44.9%</b>
<b>Gross Profit</b>	<b>-55,468.05</b>	<b>44.9%</b>
<b>Expense</b>		
6425 · Marketing		
EFSP Compliance Pay Back	0.00	0.0%
6000 · Client Services		
6097 · Client Specific Contribution -R	45.99	100.0%
6014 · Episcopal Diocese Grant	3,008.83	100.0%
6015 · United Way Compassionate Reloc	586.85	269.3%
6096 · Client Expense Other	-285.87	0.0%
6010 · Shelter	4,528.88	137.7%
6020 · Utilities	1,613.96	369.0%
6030 · Gasoline	1,375.05	517.5%
6040 · Identification	2,800.12	327.9%
6050 · Work Footwear	594.90	2,185.9%
6070 · Medical	-2,330.56	35.3%
6080 · Food		
6085 · CHA Food Grant	-300.00	0.0%
<b>Total 6080 · Food</b>	<b>-300.00</b>	<b>0.0%</b>

**INTERFAITH OF NATRONA COUNTY**  
**Profit & Loss Budget vs. Actual**  
**January through June 2022**

	\$ Over Budget	% of Budget
6090 • Client Services - Personal Care	500.92	100.0%
Total 6000 • Client Services	12,139.07	164.8%
6100 • Payroll Expenses		
6110 • Executive Director	5,000.04	122.2%
6120 • Case Management	17,775.00	218.5%
6130 • Bookkeeper	0.00	0.0%
6140 • Office Cleaning	0.00	0.0%
6150 • Federal PR Taxes (FICA/MED)	1,824.47	151.0%
6160 • State PR Taxes (SUI/WC)	478.16	143.6%
6191 • Salaries- Clerical Support		
Total 6100 • Payroll Expenses	35,381.67	183.9%
6200 • Office Expenses		
6205 • Interfaith Utilities		
6280 • Internet		
6299 • Student/Volunteer recognition	-100.00	0.0%
6273 • Office Expense Other	36.00	117.4%
6271 • PPE expenses	1.99	100.0%
6210 • Office Rent	400.00	106.7%
6220 • Office Equipment Rent	-44.02	95.8%
6230 • Computer Software	11,854.11	1,456.4%
6240 • Office Supplies	583.64	181.0%
6250 • Postage	14.31	108.7%
6260 • Telephone	584.78	150.4%
6270 • Printing		
6290 • Office Expense	5,812.05	100.0%
6200 • Office Expenses - Other	-168.05	41.3%
Total 6200 • Office Expenses	19,448.14	284.0%
6300 • Contractual Services		
6310 • Audit	2,650.00	212.8%
Total 6300 • Contractual Services	2,650.00	212.8%
6410 • Fundraising	250.00	1,100.0%
6415 • Advertising	60.94	235.4%
6440 • Government Fees	5.00	118.5%
6450 • Insurance Expense		
6455 • Liability Insurance	90.00	104.9%
6450 • Insurance Expense - Other	0.00	100.0%
Total 6450 • Insurance Expense	90.00	103.7%
6460 • Membership Dues	-225.00	61.9%
6470 • Training- unrestricted	1,035.56	100.0%
9999 • Reconciliation Discrepancies	-44.33	100.0%
Total Expense	70,886.55	192.1%
Net Ordinary Income	-126,354.60	-431.4%
Net Income	-126,354.60	-431.4%

# AGENDA

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## LGBTQ ADVISORY COMMITTEE

Friday, July 15, 2022 - 3:30 p.m. – 4:30 p.m.

**City Hall - 200 N. David St. - Downstairs Meeting Room**

*\*Enter from the west side of the building*

OR

Join virtually: [Click here to join the meeting](#)

Phone: 307-314-2685

Conference ID: 151 375 276#

1. Approve June 17, 2022, Meeting Minutes
2. New Business
  - Map Data – Athne/Jill
3. Ongoing Business
  - Non-Discrimination Ordinance
  - Natrona County School District/Casper College
  - Casper Cares Program – Update from Sub-Committee
4. Other Business
5. Adjourn

Next Meeting: August 19<sup>th</sup> at 3:30 p.m.



## **CITY OF CASPER LGBTQ ADVISORY COMMITTEE MEETING**

Friday, June 17, 2022, 3:30 p.m.

City Hall, Downstairs Meeting Room, and Microsoft Teams Online

### **MINUTES**

The meeting began at 3:30 p.m. with the attendance of City of Casper staff member, Heidi Rood, and the following committee members: Athne Machdane, Jill Felbeck-Jones, Kody Allen-Sambrano, and Natrona County School District Representative, Marie Puryear

Absent: Mayor Pacheco, Councilman Steve Freely, Darrell Wagner, Police Sergeant Tony Stedillie, Christy Jourgensen, David Anderson, Gage Williams, Grace Niemitalo, Kate Allen, Riley Jourgensen, Shannon O'Quinn, and Natrona County School District Representative, Dirk Andrews

### **Approve May 20, 2022, Meeting Minutes**

Motion to approve May 20, 2022, minutes made by Athne Machdane and seconded by Jill Felbeck-Jones with no objections. (a quorum was not present for an official vote)

### **Updates from Casper Pride – 2022**

Jill, Christy, Shannon, and Athne volunteered at the table. At least one application was provided. Business Cards – Shannon printed business cards for distribution at the Pride event. The Committee directed staff to inquire about the website presence.

Items to consider for next year are a banner, and a poster listing the committee's current initiatives.

### **Map/Data Information Collection**

Athne entertained a discussion regarding what to do with the map data/information collected in general and possible collaboration with Casper Pride Guide. Casper Pride has a handful of healthcare-related services and providers listed on their webpage, that might be out of date. Casper Pride Guide might be a good outlet and promotional platform for the partner resources we found as well as benefiting from the mapping resources we could bring. Jill will contact Mallory with Casper Pride to set up a conversation on partnering on this project.

Should the Committee determine to proceed without a partnership, Staff confirmed the City does have an ARCPro/ARCGIS license with the ability to gain access as long as the following apply: The work must be for the City of Casper, all data must be non-for-profit, the data will be the property of the City of Casper, and when the person who has access leaves the committee, the City is notified to appropriately disable access.

### **Proposed Non-Discrimination Ordinance**

No update at this time.



### **Natrona County School District/Casper College Partnership**

Marie reported the training should be wrapped up this summer. Once the syllabus is finalized, the information will be submitted for credit approval. The intent is for the training courses to be 5 credits for participants.

### **Casper Cares Program**

Kody submitted three logo samples designed by Shannon. Since there was not a quorum present, the Chair directed staff to email the committee for an official vote.

Kody is attempting to reach out to Sgt. Stedillie, the next step is to coordinate with Casper Police Department regarding the training element.

The meeting was adjourned at 3:55 p.m.

### **Next Meeting Date**

July 15, 2022, **3:30** p.m.

**From:** Lee, John L <John.L.Lee@charter.com>  
**Sent:** Tuesday, July 12, 2022 9:31 AM  
**To:** Lee, John L <John.L.Lee@charter.com>  
**Subject:** Charter Programming Update

Hello.

Charter Communications/Spectrum is making changes to our residential channel lineup for customers in your community.

Programming	Change
GAC Family	HD will replace SD, keeping programming on the same display channels.

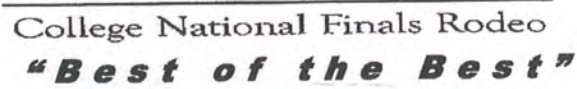
To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

Please contact me should you have any questions.

Sincerely,  
John Lee



John Lee | Senior Manager, Government Affairs  
6399 S. Fiddler's Green Circle 2nd Floor | Greenwood Village, Colorado 80111  
O: 720 482-6086  
C: 303 949-6671  
E: [John.L.Lee@Charter.com](mailto:John.L.Lee@Charter.com)



**For your outstanding support of the College  
National Finals Rodeo and helping to make Casper the  
"HOME" of the CNFR!  
2022 CNFR Committee**

2023 CNFR—June 11-17